



# Town Commission Agenda Results

Monday, January 4, 2016  
7:00 PM

Location: 401 Old Honeycutt Road, Fuquay-Varina, NC 27526

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## BOARD OF COMMISSIONERS – REGULAR MEETING

**Call to Order** – *Mayor John W. Byrne*

**Invocation** – *Commissioner William Harris*

**Pledge of Allegiance** – *Building Codes Director Chris Hinnant*

**Approval of Minutes:**

1. **Approval of the minutes for the December 22, 2015 regular Town Board meeting.** *Approved unanimously (5-0)*

**Public Comments:**

2. **Mayor Byrne invited members of the audience who wished to address the board about any matter, which is not the subject of a public hearing, to come forward. Comments would be limited to three minutes in order that all who wish to speak may be heard in a timely manner.** – *Board Chairman Don Curry of the Fuquay-Varina Downtown Revitalization Association made comments about the Association's desire for the proposed expansion/relocation of the Wake County Library for Fuquay-Varina, to remain in the downtown area.*

**PUBLIC HEARINGS**

3. **Zoning Petition – Mauldin-Watkins Surveying, PA – Patsy M. Sawyer and Melissa M. Williams Property – 1828 Bass Lake Road – PIN 0668435433 – REZ-2015-16**

The purpose of this item was to consider a request to zone a total of 1.623 acres at 1828 Bass Lake Road from Wake County R-30 Zoning District to the Town of Fuquay-Varina R-30 Residential Agricultural Zoning District. The subject property is

more particularly known as Wake County PIN 0668435433. – *Approved unanimously (5-0)*

**4. Voluntary Annexation Petition – Hattie A. Mims Living Trust Property – 6513 Mims Road – PIN 0636936275 – ANX-2015-16**

The purpose of this agenda item was to consider an ordinance extending the corporate limits of the Town of Fuquay-Varina following receipt of a petition for Voluntary Annexation of property owned by James F. Kenney, Trustee (Hattie A. Mims Living Trust) (PIN 0636936275) containing 10.53 acres and having access on Mims Road. *This items was tabled until the February 1, 2016 Town Board Meeting.*

**5. Town Code Amendment – Part 9: Planning and Regulation of Development, Chapter 4: Zoning, Article G: Zoning Districts, §9-4080.2: Open Space Development (h), (7) Streets and Sidewalks – Amending the Length of a Cul-De-Sac with Conditions – CTA-2015-08**

The purpose of this item was to consider a Town Code Amendment to amend the standards for maximum length of a cul-de-sac with conditions for open space developments. *Approved unanimously (5-0)* **Ordinance No. PZ-16-01**

**6. Town Code Amendment – Part 9: Planning and Regulation of Development, Chapter 4: Zoning, Article N: Signs, §9-4150 (a): Removal of Signs in the Public Right of Way and on Utility Poles – Amending Existing Standards and Adding New Standards for the Process and the Retention of Signs – CTA-2015-09**

The purpose of this item was to consider a Town Code Amendment to amend and clarify procedures for the process followed by Town Staff for removal and retention of signs illegally placed in the public rights-of-way and on utility poles. *Approved unanimously (5-0)* **Ordinance No. PZ-16-02**

**7. Annexation Agreement Amendment – Town of Fuquay-Varina and Town of Holly Springs Urban Service Area Boundary**

The purpose of this agenda item was to consider a second amendment to the June 17, 2008 Ordinance Establishing an Annexation Agreement between the Town of Fuquay-Varina and the Town of Holly Springs. - *Approved unanimously (5-0)* **Ordinance No. N-16-01**

## **Consent Agenda**

### **8. What is the board's pleasure on the items on the consent agenda?**

*All Items on the Consent agenda were approved unanimously (5-0) as follows:*

- A.** Budget Amendment 2016-15 – Recognizing Revenue – Wake County - \$8,333.00 – Fuquay-Varina Fire Department
- B.** Budget Amendment 2016-17 – Recognizing Revenue – Bishop Photo - \$1,650.00 – Fuquay-Varina Parks, Recreation, and Cultural Resources Department
- C.** Budget Amendment 2016-18– Recognizing Revenue – Waste Industries, Inc. - \$1,116.00 – Fuquay-Varina Public Works Department (Sanitation)

### **Administrative Reports:**

### **9. Preliminary Plat Amendment – Brookside Subdivision (Open Space Development) – Phasing Change – Phase 3 Split Into Phase 3A and 3B**

The purpose of this agenda item was to consider approval of an amendment to the Brookside Subdivision (Open Space Development) Preliminary Plat by allowing a change to the phase plan for the development of the subdivision.

*Approved unanimously (4-0)*

### **10. Budget Amendment 2016-16 and Contract Award – Imperial Design Builders, Inc. – Community Center Kitchen Renovation – 2015 Rex Endowment Grant**

The purpose of this agenda item was to consider a budget amendment for the renovation of the Community Center Kitchen in the amount of \$31,375 and award the Community Center Kitchen Renovation Project to Imperial Design Builders, Inc., in the amount of \$89,900. *Approved unanimously (5-0)*

### **11. Transportation Committee Report – Findings and Recommendations**

The purpose of this agenda item was to hear a report from the appointed Transportation Committee. Town Manager Mitchell and Assistant Town Manager Matthews will deliver remarks along with the written report. – *Approved acceptance of report unanimously (5-0)*

**12. Authorization to Enter Into Scope and Fee Negotiations – AMT & Associates, Inc.  
– Bridge Street Pedestrian Improvements**

The purpose of this agenda item was to approve the selection of AMT & Associates, Inc. as the designer for the Bridge Street Pedestrian Improvements Project upon concurrence by the North Carolina Department of Transportation (NCDOT) and authorize the negotiation of scope and fees. – *Approved unanimously (5 -0)*

**Other Business** (Town Manager)

**Manager's Report**

**Public Service Center** Construction Update – project may be completed by June 2016.

**Project Status Report** (January 2016)

**Martin Luther King, Jr. Day Walk** – January 18, 2016 – 8:15am – Fuquay-Varina Middle School Parking Lot

**Town Offices Closed – Town Observed Holiday – Martin Luther King, Jr. Day – January 18, 2016**

**Town Board Strategic Planning Retreat** – *Scheduled for January 30 – February 1, 2016 – in Pinehurst, NC.*

**Zoning Petition** – Jenkins Properties Limited Partnership – 9316 Fayetteville Road – PIN 0689603433 – REZ-2015-18 – **(First Reading)**

**Rezoning Petition** – Mauldin-Watkins Surveying, PA – Ernest H. and Ruvelle S. Dickens Property – 302 Wagstaff Road – PIN 0656711353 – REZ-2015-10 – **(First Reading)**

**Rezoning Petition** – The Nau Company, PLLC – J. Michael Edwards Property – 1301 Phelps West Road – PIN 0656166615 – REZ-2015-17 – **(First Reading)**

- *A copy of a letter from Betty Harrington regarding transportation needs for seniors was given to the Town Board.*
- *Timeframe for the Celebrate Fuquay-Varina festival changed to October 6, 2016 and October 8, 2016.*

### **Other Business (Mayor and Town Board)**

**Mayor Pro-Tempore Massengill** – Wished everyone a Happy New Year.

**Commissioner Harris** – No comments

**Commissioner Adcock** – No comments

**Commissioner Wunsch** – No comments

**Commissioner Gardner** – No comments

**Mayor Byrne** made brief remarks about the importance of Board members disclosing which external organizations they serve on boards for, especially if the Town funds those organizations. He stated that Board members should serve as ex-officio members so as to not create a conflict of interest. He asked Board members to provide him a list of the organizations for which they serve and he would appoint them as ex-officio members.

**Closed Session** - Pursuant to N.C. G.S 143-318.11(a)(3) – Attorney/Client Privilege

**Open Session** – Nothing to report out from the closed session meeting.

Town Manager Mitchell reported that three Town of Fuquay-Varina road projects are recommended for approval by CAMPO staff for the 2017 LAPP grant funding. If awarded the Town could receive slightly more than \$5,250,000.

**Adjournment**