



TOWN OF FUQUAY-VARINA
BOARD OF COMMISSIONERS REGULAR MEETING
MARCH 05, 2018

CALL TO ORDER

Mayor John W. Byrne called the regular meeting of the Fuquay-Varina Board of Commissioners to order on March 5, 2018 at 7:00 p.m.

Commissioners Present: Blake Massengill (Mayor Pro-Tem)
Charlie Adcock
Bill Harris
Jason Wunsch
Marilyn Gardner

Commissioners Absent: None

Others Present: Town Manager Adam Mitchell
Assistant Town Manager Mark Matthews
Town Clerk Rose Rich
Town Attorney James Adcock

INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Pro-Tem Blake Massengill provided the invocation and Home Builders Association of Raleigh-Wake County, Executive Vice President Paul Kane led the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The February 20, 2018, minutes of the regularly scheduled Town Board of Commissioners meeting, were presented for approval.

MOTION: Commissioner Wunsch
SECOND: Mayor Pro-Tem Massengill
MOTION RESULT: Passed Unanimously (5-0)

PRESENTATIONS

Agenda Item No. 4.A: Recognition - Ballentine Students - 1st Place Winner
- First Lego League State Competition

Mayor Byrne recognized The Bibbity Bots team made up of 4th and 5th grade students from Ballentine Elementary School who won first place in the North Carolina First Lego League State Competition. This rookie team competed with other students up to 8th grade and competed on the school, regional and state levels. This year's theme was hydrodynamics and the Bibbity Bots researched how to reuse greywater in homes. They designed a solution called "Greywater Express" which was collected in their homes and reused to flush toilets and outdoor irrigation. The Bibbity Bots were the Grand Champions of their regional competition and they won First Place for Best Presentation at the State Competition. Mayor Byrne and members of the Town Board congratulated the students for their efforts.

Agenda Item No. 4.B: Recognition of Public Utilities Staff

Public Utilities Director Jay Meyers stated that during the time span between December 28, 2017 and January 8, 2018 there were twelve waterline breaks in below freezing temperatures. He recognized the following members of his staff who braved the frigid temperatures to work on broken waterlines at various hours of the day and night.

- > Chris Grimes - Public Utilities Operations Manager (*absent*)
- > Scott Griffin - Water Distributions Systems Supervisor
- > James Jordan - Sewer Collections System Supervisor
- > Greg Langdon - Utilities System operator
- > Kiymane Aaron - Water Quality Technician
- > Charles Pleasant - Senior Utility System Operator
- > Brian Thomas - Meter Technician
- > Mark Pluckhorn - Utility Maintenance Mechanic
- > John Cuddihy - Pump Maintenance Mechanic
- > Jonathan Joiner - Pump Maintenance Technician
- > Phil Williford - Utilities Location Technician

Mayor Byrne and members of the Town Board thanked the Public Utilities staff for their hard work and dedication.

Agenda Item No. 4.C: Recognition - Master Officer Earl Williams -
Advanced Law Enforcement Certificate

Police Chief Laura Fahnstock introduced Master Officer Earl Williams who recently obtained his Advanced Law Enforcement Certificate through the

Criminal Justice Education and Training Standards Commission. To receive this award, an officer must obtain a combination of education and training points, along with years of full-time law enforcement experience. Master Officer Williams met the criteria for receiving the certification by obtaining his bachelor's degree, having over 6 years of law enforcement experience and by obtaining 24 training points. Mayor Byrne and the Town Board commended Master Officer Williams upon his attainment of this most significant certification and for his dedication to the profession of law enforcement.

- *Mayor Byrne asked that the agenda be modified to consider the waiver of development and building fees for Operation Coming Home. The Town Board consented.*

Agenda Item No. 10.E: Operation Coming Home - Waiver of Development and Building Fees

Purpose – To consider waiving town fees related to the Operation Coming Home house that will be donated to an injured combat veteran and his family.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided additional information related to the waiver of development and building fees advising that the request is for approximately \$2,420.80.

Mr. Paul Kane, Home Builders Association of Raleigh-Wake County, Executive Vice President thanked the Town Board for their previous support of the Operation Coming Home houses and he stated that this year marks the 10th anniversary of Operation Coming Home and it is the 18th hero home that the Association has contributed to a well deserving veteran. He stated that this is the 9th home that has been constructed in Fuquay-Varina, and this home will be awarded to Marine Sergeant Nate Rogers. The key ceremony is expected to be in the fall of this year. Mayor Byrne also recognized Mayor Pro-Tem Massengill as the current President of the Home Builders Association of Raleigh-Wake County.

Board Discussion – Members of the Town Board thanked Mr. Kane and Operation Coming Home for their commitment to supporting injured veterans and for choosing Fuquay-Varina as a location for their work.

Recommendation – Waive Town Fees for the Operation Coming Home House #18 as requested and presented.

MOTION: Mayor Pro-Tem Massengill
SECOND: Commissioner Harris
MOTION RESULT: Passed Unanimously (5-0)

Agenda Item No. 4.D: Introduction of Planning Staff

Planning Director Samantha Smith stated that the Planning Department is finally at full staff. She then introduced the members of the Town’s Planning staff as follows:

- > Jonathan Cooper – Senior Planner
- > Adam Culpepper – Planner II
- > Akul Nishwala – Planner II
- > Kori English – Planner I
- > Allyssa Stafford – Planner I

Mayor Byrne and members of the Town Board thanked the entire Planning Department for their hard work on short and long-range plans for the Town of Fuquay-Varina.

PUBLIC COMMENTS:

There were no comments from the public.

ITEMS TABLED FROM PREVIOUS MEETING:

Agenda Item No. 6.A: Voluntary Annexation Petition - Barbara S. Cummings & Royal Mark David King Property (Royal Creek) - 8020 Daddy Road, 7700 Ten Ten Road, 7512 Ten Ten Road, 0 Gelder Drive and 0 Daddy Road - PIN 0689762851, 0689763862, 0689764863, 0689765864, 0689766875, 0689872552, 0689873734, 0689874930, 0689875970, 0689873748, 0689873863, 0689873877, 0689871260, 0689873272, 0689873142, 0689778086, 0689873157, Portion of 0689776508, Portion of 0689884196, Portion of 0689784626 - ANX-2017-14 - (Mitchell/Matthews/Smith) - (ITEM TO BE TABLED)

Purpose – To consider opening and continuing the public hearing to the April 17, 2018 Town Board meeting, following the receipt of a petition for voluntary annexation of property owned by Barbara S. Cummings and Royal Mark David King located at 8020 Daddy Road, 7700 Ten Ten Road, 7512 Ten Ten Road, 0 Gelder Drive and 0 Daddy Road, containing approximately 66.317 acres - ANX-2017-14

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided general information about the subject property with respect to voluntary annexation. He advised that public water and sewer is available to serve the subject property. He stated that the petitioner has requested to continue the public hearing and consider action at the April 17, 2018 Town Board meeting, in order for the developer to refine their master plan and address comments and concerns raised by town staff and the Planning Board.

Public Hearing – The public hearing was opened and continued as requested.

Discussion – There was no discussion from members of the Town Board regarding this matter.

Recommendation – Continue the public hearing and table consideration of the the voluntary annexation petition for property owned by Barbara S. Cummings and Royal Mark David King (ANX-2017-14) to the April 17, 2018 Town Board meeting as presented and recommended.

MOTION: Commissioner Adcock
SECOND: Mayor Pro-Tem Massengill
MOTION RESULT: Passed Unanimously (5-0)

Agenda Item No. 6.B: Voluntary Annexation Petition - Calvary Baptist Temple Church - 7900 Ten Ten Road - portion of PIN 0689878532 - ANX-2017-22 - (Mitchell/Matthews/Smith) - (ITEM TO BE TABLED)

Purpose – To open and continue the public hearing and table consideration to the April 17, 2018 Town Board meeting, following the receipt of a petition for voluntary annexation of property owned by Calvary Baptist Temple Church located at 7900 Ten Ten Road, containing 0.721 acres.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided general information about the subject property with respect to a voluntary annexation petition. He advised that public water and sewer are available to serve the subject property. He stated that the petitioner has requested to continue the public hearing and consider action at the April 17, 2018 Town Board meeting, in order for the developer to refine their master plan and address comments and concerns raised by town staff and the Planning Board.

Public Hearing – The public hearing was opened and continued as requested.

Board Member Discussion – There was no discussion from members of the Town Board regarding this matter.

Recommendation – Continue the public hearing and table consideration of the voluntary annexation petition of property owned by Calvary Baptist Temple Church (ANX-2017-22) to April 17, 2018 as presented and recommended.

MOTION: Commissioner Adcock
SECOND: Mayor Pro-Tem Massengill
MOTION RESULT: Passed Unanimously (5-0)

PUBLIC HEARINGS:

Agenda Item No. 7.A: Voluntary Annexation Petition - Maxine Senter Heirs/Barbara S. Cummings (Cambridge/Royal Oaks) - 7700 and 7512 Ten Ten Road - PIN 0689884196 (portion of) and 0689784626 (portion of) - ANX-2018-01 - (Mitchell/Matthews/Smith) - (ITEM TO BE TABLED)

Purpose – To open and continue the public hearing to the April 17, 2018 Town Board meeting following the receipt of a petition for voluntary annexation of property owned by Maxine Senter Heirs and Barbara S. Cummings, located at 7700 and 7512 Ten Ten Road, containing approximately 2.507 acres, portions of PIN 0689884196 and PIN 0689784626.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided general information about the subject property with respect to voluntary annexation. He advised that public water and sewer is available to serve the subject property. He stated that the petitioner requested to continue the public hearing and consider action at the April 17, 2018 Town Board meeting, in order for the developer to refine their master plan and address comments and concerns raised by town staff and the Planning Board.

Public Hearing – The public hearing was opened and continued as requested.

Board Member Discussion – There was no discussion from members of the Town Board regarding this matter.

Recommendation – Continue the public hearing and table consideration to the April 17, 2018 meeting for the voluntary annexation petition of property owned by Maxine Senter Heirs and Barbara S. Cummings (ANX-2018-01) as presented and recommended.

MOTION: Commissioner Adcock
SECOND: Mayor Pro-Tem Massengill
MOTION RESULT: Passed Unanimously (5-0)

Agenda Item No. 7.B: Zoning Map Amendment - Cambridge Properties - 8020 Daddy Road, 0 Daddy Road, 0 Gelder Drive, 7700 Ten Ten Road, and 7512 Ten Ten Road - PINs 0689884196, 0689872552, 0689762851, portion of 0689776508, 0689766875, 0689873877, 0689873734, 0689874930, 0689873272, 0689765864, 0689763862, 0689871260, 0689873142, 0689764863, 0689778086, 0689875970, 0689873863, 0689873748, 0689873157, 0689784626, and portion of 0689878532 - REZ-2017-18 - (ITEM TO BE TABLED)

Purpose – To consider a requested zoning map amendment for a total of 66.26 acres, located at 8020 Daddy Road, 7700 Ten Ten Road, 7512 Ten Ten Road, 0 Gelder Drive, and 0 Daddy Road, from Wake County Zoning District R-30 to the Residential Mixed-Use (RMU), Neighborhood Mixed-Use (NMU) and Urban Mixed-Use (UMU) Zoning Districts.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided general information about the subject property with respect to zoning, surrounding use, the land use plan, utilities, transportation, the required neighborhood meeting, and staff recommendation. He stated that the petitioner has requested to continue the public hearing and consider action at the April 17, 2018 Town Board meeting, in order for the developer to refine their master plan and address comments and concerns raised by town staff and the Planning Board.

Public Hearing – The public hearing was opened and continued as requested.

Board Member Discussion – There was no discussion from members of the Town Board regarding this matter.

Recommendation – Continue the public hearing and table consideration of REZ-2017-18, a zoning map amendment at 8020 Daddy Road, 0 Daddy Road, 0 Gelder Drive, 7700 Ten Ten Road, and 7512 Ten Ten Road, from Wake County Zoning District R-30 to the Residential Mixed-Use (RMU), Neighborhood Mixed-Use (NMU) and Urban Mixed-Use (UMU) Zoning Districts, to April 17, 2018 as presented and recommended.

MOTION: Commissioner Adcock
SECOND: Mayor Pro-Tem Massengill
MOTION RESULT: Passed Unanimously (5-0)

Agenda Item No. 7.C: Zoning Map Amendment - Gala Construction - 416
Cherry Street - PIN 0657702027 - REZ-2018-02

Purpose – To consider a requested zoning map amendment for a total of 0.34 acres, located at 416 Cherry Street, from the Residential Medium Density (RMD) Zoning District to the Town Center Residential (TCR) Zoning District.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided general information about the subject property with respect to zoning, surrounding use, the land use plan, utilities, transportation, the required neighborhood meeting, and staff recommendation. Town Manager Mitchell also reviewed the proposed plot plan for the construction of three single family dwellings.

Public Hearing – The public hearing was opened. No one from the public chose to speak in favor of or against the zoning map amendment petition. The public hearing was closed.

Board Member Discussion – There was no discussion from members of the Town Board regarding this matter.

Recommendation – Approve REZ-2018-02, a zoning map amendment at 416 Cherry Street, from the Residential Medium Density (RMD) Zoning District to the Town Center Residential (TCR) Zoning District. The proposed amendment is consistent with the 2035 Community Vision Land Use Plan and is reasonable and in the best interest of the public for the reasons identified by staff.

MOTION: Commissioner Wunsch
SECOND: Commissioner Gardner
MOTION RESULT: Passed Unanimously (5-0)

Agenda Item No. 7.D: Town Code Amendment - Land Development
Ordinance (LDO) Clean-Up Amendment #3 - CTA-
2018-01

Purpose – To consider a proposed text amendment to the Town Code of Ordinances, Part 9 Land Development Ordinance that addresses several areas for improvement.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided information about the seven categories of changes proposed to include, changes to the permitted use table, permitted encroachments into yard setbacks, requirements for flag lots, maximum number of parking spaces for industrial uses, application procedure for townhouse development, compliance plans, and allowable building heights in the NMU zoning district.

Public Hearing – The public hearing was opened. No one from the public chose to speak in favor of or against the zoning map amendment petition. The public hearing was closed.

Board Member Discussion – Mayor Byrne thanked management and the planning department for bringing these improvements to the Town Code forward to the Board.

Recommendation – Approve CTA-2018-01, an amendment to the Town Code of Ordinances, Part 9 Land Development Ordinance, as presented and recommended by Town staff. The text amendment is consistent with the Land Development Ordinance, as it clarifies and makes technical corrections to the language included in the ordinance and improves upon the Town's regulations. For these reasons, the amendment is reasonable and in the best interest of the public.

MOTION: Mayor Pro-Tem Massengill
SECOND: Commissioner Gardner
MOTION RESULT: Passed Unanimously (5-0)

Ordinance No. PZ-18-02

Agenda Item No. 7.E: 2035 Community Vision Land Use Plan Amendment

Purpose – To consider a proposed amendment to the 2035 Community Vision Land Use Plan.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided information about the four area revisions to the Land Use Plan to include properties in the vicinity of Wilbon Road/N. Broad Street/NE Judd Parkway, NC-42/Dwight Rowland Road/Kennebec Road, Downtown Varina/North Street, and S NC 55. He advised that the revisions reaffirm the guiding principles of the Land Use Plan, coincides with the Land Use Plan Growth Framework Map, and underscores the Land Use Plan's framework to allow for development to grow outward from the downtown and new centers. Town Manager Mitchell further advised that the Planning Board unanimously recommends approval of the land use plan amendment and revisions.

Public Hearing – The public hearing was opened. No one from the public chose to speak in favor of or against the land use plan amendments. The public hearing was closed.

Board Member Discussion – There was no discussion from members of the Town Board regarding this matter.

Recommendation – Approve the proposed amendments to the 2035 Community Vision Land Use Plan. The amendment is reasonable and in the best interest of the public for the reasons identified by staff.

MOTION: Commissioner Bill Harris
SECOND: Commissioner Marilyn Gardner
MOTION RESULT: Passed Unanimously (5-0)

CONSENT AGENDA

Town Manager Mitchell entered the agenda abstracts and supporting documents for the Consent Agenda Items 8A-8G into the official record of the Town.

Agenda Item No. 8.A: Voluntary Annexation Petition - Trinity Brownstones, LLC (Theys Mill) - 1311 Bowling Road - PIN 0656909054 - ANX-2018-04

Purpose – To consider the adoption of a resolution instructing the Town Clerk to investigate an annexation petition and to adopt a resolution setting a public hearing for March 20, 2018, following the receipt of a petition for voluntary annexation of property owned by Trinity Brownstones, LLC (Theys Mill) located at 1311 Bowling Road, containing approximately 26.438 acres.

Recommendation – Adopt the resolution instructing the Town Clerk to investigate an annexation petition and adopt the resolution setting a public hearing for March 20, 2018 as presented and recommended.

Resolution No. 18-1520
Resolution No. 18-1521

Agenda Item No. 8B: Budget Amendment - Bishop Photo - Youth Athletic Scholarship Fund - Parks, Recreation & Cultural Resources Department - BA-2018-26 - \$600.00

Purpose – To consider approval of budget amendment BA-2018-26 recognizing funds from Bishop Photo in the amount of \$600.00 for non-resident scholarships within the Parks, Recreation and Cultural Resources Department.

Recommendation – Approve budget amendment BA-2018-26 as presented and recommended.

Agenda Item No. 8C: Utility Allocation - Partin Place Phase 4

Purpose –To consider a Utility Allocation request for Phase 4 of the Partin Place Subdivision.

Recommendation – Approve the recommended utility allocation for Phase 4 of the Partin Place Subdivision for 19,800 gpd sewer and 31,680 gpd water as presented and recommended.

Agenda Item No. 8D: Utility Allocation - Stonecreek Subdivision, Phase 1

Purpose – To consider a utility allocation request for the Stonecreek Subdivision, Phase 1.

Recommendation – Approve the recommended utility allocation request for Stonecreek Subdivision, Phase 1 for 27,600 gpd sewer and 44,160 gpd water as presented and recommended.

Agenda Item No. 8E: Utility Allocation - Theys Mills

Purpose – To consider a utility allocation request for Theys Mill Subdivision.

Recommendation – Approve the recommended utility allocation request for Theys Mill Subdivision for 22,800 gpd sewer and 27,360 gpd water as presented and recommended.

Agenda Item No. 8F: Utility Allocation - Ryan Place

Purpose – To consider a utility allocation request for Ryan Place Subdivision.

Recommendation – Approve the recommended utility allocation request for Ryan Place Subdivision for 18,900 gpd sewer and 30,240 gpd water as presented and recommended.

Agenda Item No. 8G: Utility Allocation - Meadow Bluffs, Phases 1, 2 & 3

Purpose – To consider a utility allocation request for the Meadow Bluffs Subdivision, Phases 1, 2 and 3.

Recommendation – Approve the recommended utility allocation request for Meadow Bluffs Subdivision, Phases 1, 2 and 3 as presented and recommended.

NOTE: Item 8G was removed from the Consent Agenda upon the request of Mayor Pro-Tem Massengill who requested to be recused from discussion on action due to a personal financial interest.

A motion was made to approve all items (A-F) and removing Item G on the Consent Agenda.

MOTION: Mayor Pro-Tem Massengill
SECOND: Commissioner Adcock
MOTION RESULT: Passed Unanimously (5-0)

Request for Recusal: Mayor Pro-Tem Massengill requested that the Town Board recuse him from any discussion and action for Consent Agenda Item 8G – Utility Allocation – Meadow Bluffs, Phases 1, 2 & 3, due to a personal financial interest.

MOTION: Commissioner Adcock
SECOND: Commissioner Gardner
MOTION RESULT: Passed Unanimously (4-0)

9. ITEMS REMOVED FROM CONSENT AGENDA

Consent Item No. 8G: Utility Allocation - Meadow Bluffs, Phases 1, 2 & 3

Purpose – To consider a utility allocation request for the Meadow Bluffs Subdivision, Phases 1, 2 and 3.

Recommendation – Approve the recommended utility allocation request for Meadow Bluffs Subdivision, Phases 1, 2 and 3 for 71,700 gpd sewer and 71,700 gpd water as presented and recommended.

MOTION: Commissioner Adcock
SECOND: Commissioner Wunsch
MOTION RESULT: Passed Unanimously (4-0)

ADMINISTRATIVE REPORTS

Agenda Item No. 10.A: Preliminary Subdivision Plat - Trilogy Farm - SUB-PR-2017-10

Purpose – To consider a preliminary subdivision plat submitted by Smith Douglas Homes called Trilogy Farm, located at 8216 Lake Wheeler Road.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided additional information about the preliminary subdivision to include transportation, utilities, and a staff recommendation. Town Manager

Mitchell advised that the preliminary subdivision plan meets the development standards and requirements of the Town.

Board Discussion – Mayor Pro-Tem Massengill stated that the preliminary subdivision plat for SUB-PR-2017-10 depicts a 16-Box Unit mailbox kiosk that does not meet the Town’s standards. Town Manager Mitchell agreed, and he stated that the motion could be adopted with exclusion of the mailbox kiosk as depicted.

Recommendation – Approve the Trilogy Farm preliminary subdivision plat, SUB-PR-2017-10, located at 8216 Lake Wheeler Road excluding the cluster mailbox unit as depicted on P-3 of the preliminary plan.

MOTION: Mayor Pro-Tem Massengill
SECOND: Commissioner Wunsch
MOTION RESULT: Passed Unanimously (5-0)

Agenda Item No. 10.B: Recombination Plat - Flag Lot - Mauldin Watkins Surveying - SUB-REC-2018-01

Purpose – To consider approval of a proposed flag lot submitted by Mauldin-Watkins Surveying PA, located at 618 E Spring Street.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided additional information related to the recombination plat – Flag Lot. Town Manager Mitchell advised that the proposed recombination meets the development standards of the Town and recombines several lots between E. Spring Street and Vance Street into two lots with road access and public utilities access.

Board Discussion – There was no discussion from members of the Town Board on this matter.

Recommendation – Approve the proposed flag lot, SUB-REC-2018-01, located at 618 East Spring Street as presented and recommended.

MOTION: Commissioner Wunsch
SECOND: Commissioner Adcock
MOTION RESULT: Passed Unanimously (5-0)

Agenda Item No. 10.C: Preliminary Subdivision Plat - Ryan Place Amendment 2 - SUB-PR-AM-2017-04

Purpose – To consider a preliminary subdivision plat amendment submitted by Timmons Group called Ryan Place Amendment 2, located at 1335 Bowling Road.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided additional information about the preliminary subdivision to include transportation, utilities, and a staff recommendation. Town Manager Mitchell advised that the preliminary subdivision plan meets the development standards and requirements of the Town.

Board Discussion – There was no discussion from members of the Town Board on this matter.

Recommendation – Approve the Ryan Place Amendment 2 preliminary subdivision plat, SUB-PR-AM-2017-04, located at 1335 Bowling Road as presented and recommended.

MOTION: Commissioner Gardner
SECOND: Commissioner Wunsch
MOTION RESULT: Passed Unanimously (5-0)

Agenda Item No. 10.D: Preliminary Subdivision Plat - Stonecreek - SUB-PR-2017-23

Purpose – To consider a preliminary subdivision plat submitted by Timmons Group called Stonecreek, located at 5324 Hilltop Needmore Road.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided additional information about the preliminary subdivision to include transportation, utilities, and a staff recommendation. Town Manager Mitchell advised that the preliminary subdivision plan meets the development standards and requirements of the Town. He further passed out to the Board a handout provided by the developer of the proposed subdivision showing the concept rendering of the monument sign that will be placed between the Stonecreek Subdivision and High Grove Subdivision and reported that the monument sign is similar to that already in the High Grove Subdivision.

Board Discussion – There was no discussion from members of the Town Board on this matter.

Recommendation – Approve the Stonecreek preliminary subdivision plat (SUB-PR-2017-23) located at 5324 Hilltop Needmore Road as presented and recommended.

MOTION: Commissioner Adcock
SECOND: Commissioner Wunsch
MOTION RESULT: Passed Unanimously (5-0)

OTHER BUSINESS

- A. Manager’s Report – Town Manager Mitchell thanked the Town Board for a great retreat that ended today and he also thanked the directors, department heads and Assistant Town Manager Matthews for pulling together information for the retreat.
- B. Project Status Report (March 2018)
- C. Fiscal year 2018-2019 – Budget Discussion – Town Manager Mitchell advised that if Board members have additional input for the development of the FY 19 budget to provide the input to him during the course of the budget development period.
- D. Update – Economic Development Video – Statistical Report – Communications Director Weis reported that in just two weeks, 50,000 people viewed the video through FaceBook and YouTube.
- E. State of the Town Address – March 20, 2018 - Town Hall Board Room - 6:30 pm

TOWN BOARD MEMBER COMMENTS

Mayor Pro-Tem Massengill stated that he had no further business to discuss.

Commissioner Adcock stated that he had no further business to discuss.

Commissioner Harris stated that he had no further business to discuss.

Commissioner Wunsch stated that he had no further business to discuss.

Commissioner Gardner thanked Town Manager Mitchell and town staff for the information that was provided for the retreat.

Mayor Byrne stated that the Town Board did a fabulous job at the retreat, being good listeners and understanding where our Town and region is going. He then reported on the following events:

Past Events

2/22 – Attended the Lions Club 75th Anniversary at Bentwinds

2/22 – Spoke at the Regional Transportation Alliance membership meeting at Wake Tech

2/24 – Attended the Chamber of Commerce Annual Banquet at Carrollock Farm – 6:00 pm

Coming Up Events

- 3/6 – Meeting with Elizabeth Edwards for Friends of the Arts
- 3/8 – Chamber Business After Hours – FV Family Dentistry
- 3/9 – Meeting with Tom Williams – Rex Hospital – Development Plans
- 3/10 – FV Women’s Fashion Show at Windsor Point
- 3/13 – 3/15 – Main Street Conference in Clayton

CLOSED SESSION – The Town Board did not hold a closed session meeting.

ADJOURN

A motion was made to adjourn the meeting at 8:30 p.m.

MOTION: Mayor Pro-Tem Massengill
SECOND: Commissioner Wunsch
MOTION RESULT: Passed Unanimously (5-0)

Adopted this the 20th day of March 2018 in Fuquay-Varina, North Carolina.

FUQUAY-VARINA, NORTH CAROLINA

John W. Byrne, Mayor

ATTEST:

(TOWN SEAL)

Rose H. Rich, Town Clerk

