



TOWN OF FUQUAY-VARINA
BOARD OF COMMISSIONERS REGULAR MEETING
JANUARY 7, 2019

CALL TO ORDER

Mayor John W. Byrne called the regular meeting of the Fuquay-Varina Board of Commissioners to order on January 7, 2019 at 7:00 p.m.

Commissioners Present: Blake Massengill (Mayor Pro-Tem)
Bill Harris
Marilyn Gardner
Jason Wunsch

Commissioners Absent: None

Others Present: Town Manager Adam Mitchell
Assistant Town Manager Mark Matthews
Town Clerk Rose Rich
Town Attorney James Adcock

INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner Marilyn Gardner provided the invocation and former Commissioner Charlie Adcock, his wife Shannon, his daughter Vivian, and his sons James and Graham led the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The December 18, 2018, minutes of the regularly scheduled Town Board of Commissioners meeting, were presented and recommended for approval.

MOTION: Mayor Pro-Tem Massengill
SECOND: Commissioner Wunsch
MOTION RESULT: Passed Unanimously (4-0)

PRESENTATIONS

Agenda Item No. 4.A: Recognition of Service - Charlie Adcock - Fuquay-Varina Board of Commissioners

Mayor Byrne presented former Commissioner Charlie Adcock with a plaque commemorating eleven years of dedicated service to the Town of Fuquay-Varina as Commissioner. Mayor Byrne also presented Mr. Adcock with his Commissioner portrait and the Key to the City. Mayor Byrne thanked Mr. Adcock for serving six years on the Planning Board including four years as Chairman. Mr. Adcock thanked his family for their support, and he thanked the Town Board for being great teammates. He stated that it has been an honor and fun to watch the Town as it grows and progresses, and he looks forward to seeing where it goes in the future.

Agenda Item No. 4.B: Recognition - Lt. David Taylor - Bachelor of Science Degree - Occupational Safety and Health - Columbia Southern University

Police Chief Laura Fahnestock recognized Lt. David Taylor for receiving his Bachelor of Science Degree in Occupational Safety and Health from Columbia Southern University, this past December. The Town Board and audience applauded Lt. David Taylor for his accomplishments.

Agenda Item No. 4.C: Recognition - Sgt. Brian Wohl - West Point Leadership Program - Methodist University

Police Chief Fahnestock recognized Sgt. Brian Wohl for attending the West Point Leadership Program at Methodist University, this past November. This program is a leadership course offered to cadets of the United States Military Academy. The Town Board and audience applauded Sgt. Brian Wohl for his accomplishments.

Agenda Item No. 4.D: Master Police Officer Brett Kain - Associate of Science Degree - Criminal Justice - Columbia Southern University

Police Chief Fahnestock recognized Master Police Officer Brett Kain for receiving his Associate of Science Degree in Criminal Justice from Columbia Southern University, this past November. The Town Board and audience applauded Master Police Officer Brett Kain for his accomplishments.

Agenda Item No. 4.E: Recognition - Police Officer II John "Kevin" Boyd - ASIS International Research Triangle Chapter 119 - 2018 Legion of Excellence Award - Performing Life Saving Actions to Save a Child

Police Chief Fahnestock recognized Police Office II John "Kevin" Boyd for receiving the ASIS International Research Triangle Chapter 119 2018 Legion of Excellence Award for performing life-saving actions to save a child that was choking at a fall concert. He was nominated by his peers as "Officer of the Month" (October 2018) and was recently nominated by his peers as Fuquay-Varina Police Department's Employee of the Year. The Town Board and audience applauded Police Officer II Boyd for his accomplishments.

PUBLIC COMMENTS:

There were no public comments received from the audience.

ITEMS TABLED FROM PREVIOUS MEETING:

Agenda Item No. 6A. Town Code Amendment - NC Land LLLP - Exceptions to Lot Frontage Requirements - CTA-2018-08

Purpose -To consider a proposed text amendment to the Town Code of Ordinances, Part 9 Land Development Ordinance, Article J Subdivision Regulations, Section 9-1455 & Section 9-1458, to revise language pertaining to minor subdivisions and their lot frontage requirements.

Staff Comments - Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided general information about the proposed Town Code Amendment to include that the Town's current regulations limit the subdivision of four (4) or less lots to only when fronting or adjacent to an existing public street. Town Manager Mitchell advised that the petitioner is seeking to allow for minor subdivisions in a non-residential zoning district to have frontage on one (1) or more permanent access easements. He further advised that he and staff found the request to be reasonable and that language has been added to the section, Lot Frontage on Public Right-of Way, that allows a nonresidential minor subdivision to create one (1) or more lots that abut one (1) or more permanent access easements so long as all of the following conditions are met.

- The subdivision must be located in a nonresidential zoning district.
- The access easement may be no less than 24 feet in width for a two-way easement, or no less than 12 feet in width for a one-way easement, providing legal ingress and egress to a public right-of-way that meets Community Transportation Plan requirements. This can be waived by administrative adjustment, a request reviewed by the Planning Department and approved by the Town Manager.
- The access easement must be recorded at the Office of Wake County Register of Deeds prior to final plat approval and must be reflected on the plat.
- The access easement must be improved in compliance with the LDO's standards prior to final plat approval.

Town Manager Mitchell stated that the proposed amendment will allow for greater infill opportunities as the Town grows, as minor subdivisions and subsequent development can occur on properties that are not immediately adjacent to public rights-of-way. He also stated that the issue of conflicts between the LDO amendment and the Town's Standard Specification and Construction Details has been resolved and will no longer be an issue following various actions by the Town Board.

Public Hearing – The public hearing was opened and continued from a previous meeting. No one chose to speak in favor of, or in opposition to the proposed Town Code Amendment for CTA-2018-08. The public hearing was closed.

Discussion – Mayor Pro-Tem Massengill asked for confirmation that all conflicts addressed at the previous meeting had been addressed. Town Manager Mitchell affirmed that they had.

Recommendation – Approve CTA-2018-08, an amendment to the Town Code of Ordinances, Part 9 Land Development Ordinance, as it is reasonable and in the best interest of the public for the reasons identified by management and staff.

MOTION: Mayor Pro-Tem Massengill
 SECOND: Commissioner Harris
 MOTION RESULTS: Passed Unanimously (4-0) **Ordinance No. PZ-19-01**

Agenda Item No. 6B. Town Code Amendment - Town of Fuquay-Varina - Amendment for Compatible and Reasonable Transition to Expanded ETJ (Clean-Up Amendment #7) - CTA-2018-09

Purpose –To consider a proposed text amendment, "Amendment for Compatible and Reasonable Transition to Expanded ETJ (Clean-Up Amendment #7)," that addresses several areas for improvement related to the anticipated expansion of the Town's Extraterritorial Jurisdiction (ETJ).

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided general information about the Town Code Amendment to include that the recommended staff proposal was formed only after receiving extensive community input following five (5) community input meetings, attendance at three (3) Follow Me 2 Fuquay-Varina concerts, and informational presentations made to four (4) interest groups, in addition to printed materials, social media outreach, Focus on Fuquay-Varina newsletter publication, and a dedicated page on the Town's website. He then reviewed changes to the Town Code across numerous sections with respect to development standards and zoning regulations for properties within the Town extraterritorial planning jurisdiction. Town Manager Mitchell highlighted that his and staff's recommendation differed from that of the Planning Board. He explained that the Planning Board was recommending that the slaughtering of chickens be allowed in the ETJ and that agricultural fences only be required to be set back three (3) feet from the property line. Town Manager Mitchell advised that his recommendation is that slaughtering of chickens not be allowed in the ETJ and that the setback for agricultural fences be 8 feet from the property line.

Public Hearing – The public hearing was opened. Town Manager Mitchell spoke in favor of the proposed text amendment on behalf of the Town. Those speaking in opposition are as follows: Joanie Bowden, 7130 Turner Fish Road, Willow Spring, Joy Dawbenspeck, 2505 Johnny Baker Road, Willow Spring, Barry Tutor, 9525 Walter Myatt Road, Fuquay-Varina, Weston McCorkle, 8040 Panther Lake Road, Willow Spring, Brandy Coleman, Walter Myatt Road, Bryan Winston, representing the Cattlemans Association, Allison Lynch, 6040 Spicewood Drive, Fuquay-Varina, John Burt, 6601 Burt Road, Fuquay-Varina, Fred Burt, 6600 Burt Road, Fuquay-Varina, Michael Bowden, 8730 Walter Myatt Road, Willow Spring. Those speaking in opposition to the proposed amendment opposed the 8-foot setback for livestock agricultural animal fences for non-bona fide farms. They expressed concerns that the requirement could cause trespassing issues and would cause a reduction in usable productive land, and some offered that a 3-foot setback would be acceptable. There were also concerns expressed to exclude the provision of selling eggs or chickens and it was requested that there be provisions to allow roosters and more than 10 chickens. Following all public comment the public hearing was closed.

Discussion – Mayor Pro-Tem Massengill asked Attorney James Adcock to define "bona fide farm". Attorney Adcock stated that a "bona fide farm" is a farm where some kind of revenue is received for its product. He also offered that there could be an agreement written in the deed that the property owners would agree to no setback having the fence sit on the line that divides the two properties after Mayor Pro-Tem Massengill inquired about providing property owners an option to have no setback for agricultural fences if they mutually agreed. Mayor Pro-Tem Massengill advised that he could support an 8-foot setback if there was also an option for no setback if agreed to by adjoining property owners. Commissioner Harris stated that the Town Board should

consider the rural nature of the outlying properties and find a way to preserve that nature if possible. Commissioner Gardner stated that she is not comfortable with the 8-foot setback requirement. Commissioner Wunsch stated that he wanted to take away as little land as possible. Commissioner Harris offered that there be a 3-foot setback requirement instead of 8-foot. Town Manager Mitchell stated that it would be hard to maintain the property outside the fence with a 3-foot setback and recommended a 4-foot setback instead if the Town Board chose to reduce the setback requirement. Commissioner Gardner stated that she could go along with the 4-foot setback requirement and the option for an agreement between the property owners as offered by the Town Attorney.

Recommendation – Approve CTA-2018-09, an Amendment for Compatible and Reasonable Transition to Expanded ETJ (Clean-Up Amendment #7), as presented and recommended by Town management and staff with exception of a modification to the agricultural fence setback to 4 feet or 0 feet if agreed mutually by adjoining property owners through an agreement. The text amendment improves upon the LDO and is reasonable and in the best interest of the public for the reasons identified by management and staff.

MOTION: Commissioner Harris
SECOND: Commissioner Wunsch
MOTION RESULTS: Passed Unanimously (3-1)
(Mayor Pro-Tem Massengill voted in opposition.)

PUBLIC HEARINGS:

Agenda Item No. 7.A: Zoning Map Amendment - Meritage Homes - 1021 and 1105 S Main Street - PIN 0666011773 and portion of PIN 0656925131 - REZ-2018-22

Purpose –To consider a requested zoning map amendment for a total of 28.99 acres, located at 1021 and 1105 S Main St, from the Residential Agricultural (RA) Zoning District to the Residential Medium Density Conditional Zoning District (RMD-CZD) and corresponding land use plan amendment from Small Lot Residential (SLR) and Small Scale Commercial Center (SSCC) to Small Lot Residential (SLR).

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He stated that the petitioner is requesting that the public hearing be opened and continued, and consideration of the request be tabled to the January 22, 2019 Town Board meeting. Town Manager Mitchell advised that the petitioner

is seeking additional time to evaluate their proposal with respect to community character conditions.

Public Hearing – The public hearing was opened. No one chose to speak in favor of the proposed zoning map amendment for REZ-2018-22. Mayor Byrne asked if anyone wished to speak in opposition to the proposed zoning map amendment. Ms. Carolyn Degeneva (a resident of Phillips Pointe) expressed concerns about construction traffic going through Phillips Pointe. Town Manager Mitchell stated that staff would explore options for construction traffic with the petitioner that perhaps would mitigate or possibly eliminate it going through the Phillips Pointe subdivision.

Discussion – There was no discussion from members of the Town Board regarding this matter.

Recommendation – Approve REZ-2018-22, a zoning map amendment, to include the additional community character conditions offered and agreed to by the petitioner, at 1021 and 1105 S Main St, from the Residential Agricultural (RA) Zoning District to the Residential Medium Density Conditional Zoning District (RMD-CZD) and corresponding land use plan amendment from Small Lot Residential (SLR) and Small Scale Commercial Center (SSCC) to Small Lot Residential (SLR). The proposed zoning map amendment and corresponding land use plan amendment are consistent with the 2035 Community Vision Land Use Plan and are reasonable and in the best interest of the public for the reasons identified by staff.

Rather than to approve the recommended motion for REZ-2018-22, the Town Board motioned to continue the public hearing and table consideration of the requested zoning map and land use plan amendment to the January 22, 2019 Town Board meeting as requested by the petitioner, to allow the petitioner to explore additional conditions to offer for the proposed rezoning.

MOTION: Mayor Pro-Tem Massengill
SECOND: Commissioner Gardner
MOTION RESULTS: Passed Unanimously (4-0)

Agenda Item No. 7.B: Zoning Map Amendment – The Curry Engineering Group, PLLC – 7700, 7712 and 7720 Barefoot Road – REZ-2018-23 ITEM TO BE TABLED

Purpose –To continue the public hearing and table consideration of a requested zoning map amendment for a total of 14.91 acres, located at 7700, 7712, and 7720 Barefoot Road, from Wake County Highway District (HD) to the General Commercial Conditional Zoning District (GC-CZD) and corresponding land use plan amendment from Mixed-Density Residential (MDR) to Highway Commercial (HC).

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He advised that the matter is proposed to be tabled to allow the voluntary annexation of the subject property to catch up to the zoning map and land use plan amendment and both be considered by the Town Board together at the January 22, 2019 Town Board meeting.

Public Hearing – The public hearing was opened. No one chose to speak in favor of, or in opposition to the proposed zoning map amendment for REZ-2018-23.

Discussion – There was no discussion from members of the Town Board regarding this matter.

Recommendation – Continue the public hearing and table consideration of REZ-2018-23, a zoning map amendment at 7700, 7712, and 7720 Barefoot Road, from the Wake County High District (HD) to the General Commercial Conditional Zoning District (GC-CZE) and corresponding land use plan amendment from Mixed-Density Residential (MDR) to Highway Commercial (HC) until the January 22, 2019 Town Board meeting to allow for consideration of annexation request ANX-2018-21 to be considered by the Town Board.

MOTION: Commissioner Gardner
SECOND: Mayor Pro-Tem Massengill
MOTION RESULTS: Passed Unanimously (4-0)

CONSENT AGENDA

Town Manager Mitchell entered the agenda abstracts and supporting documents for Consent Agenda Items 8A-8E into the official record of the Town.

Agenda Item No. 8.A: No Parking Ordinance - South Aiken Street

Purpose –The consider the approval of a Town Code ordinance amendment to establish a "no parking zone" (at all times) on both sides of South Aiken Street from East Vance Street to Raleigh Street and on the west side of South Aiken Street from Raleigh Street to East Academy Street.

Recommendation – Adopt an ordinance amendment to the Town Code establishing a "No Parking Zone" at all times for the portions of S Aiken Street identified by management and staff.

Ordinance No. M-19-01

Agenda Item No. 8B: Budget Amendment - Recognize Funds - Wake County Small Capital Funding (\$8,823) and City of N. Bonneville, Washington (\$35,000) - BA-2019-11 - \$43,823

Purpose – To recognize funds from Wake County Small Capital Funding in the amount of \$8,823 and the City of North Bonneville, WA. for the sale of Unit 123 (Fire Brush Truck) in the amount of \$35,000.

Recommendation – Approve Budget Amendment BA-2019-11 as presented and recommended.

Agenda Item No. 8C: Budget Amendment - Bishop Photo - Youth Athletic Scholarship Fund - Parks, Recreation & Cultural Resources Department - BA-2019-12 - \$1,250.00

Purpose – To consider approval of budget amendment BA-2019-12 recognizing funds from Bishop Photo in the amount of \$1,250.00 for non-resident scholarships within the Parks, Recreation and Cultural Resources Department.

Recommendation – Approve budget amendment BA-2019-12 as presented and recommended.

Agenda Item No. 8D: Budget Amendment - Police Department - Recognize Funds - Wilbert Thomas Jr. Donation - Police Explorer's Program - \$500.00 - BA-2019-13

Purpose – To consider a budget amendment that recognizes funds from a private donation from Wilbert Thomas Jr. of Fuquay-Varina for the Police Department's Police Explorer's Post.

Recommendation – Approve Budget Amendment BA-2019-13 as presented and recommended.

Agenda Item No. 8E: Voluntary Annexation Petition - Century Fields, LLC - 7700, 7712 and 7720 Barefoot Road - PINs 0646411919, 0646411614, 0646411239 - ANX-2018-21

Purpose – To consider the adoption of a resolution instructing the Town Clerk to investigate an annexation petition and to adopt a resolution setting a public hearing for January 22, 2019 following the receipt of a petition for voluntary annexation of property owned by Century Fields, LLC located at 7700, 7712 and 7720 Barefoot Road, containing a total of 18.03 acres.

Recommendation – Adopt the resolution instructing the Town Clerk to investigate the voluntary annexation petition, and adopt the resolution setting the public hearing for a voluntary annexation petition on January 22, 2019, for property owned by Century Fields, LLC (ANX-2018-21) as presented and recommended.

Resolution No. 19-1576
Resolution No. 19-1577

A motion was made to approve all items (A-E) on the Consent Agenda as recommended.

MOTION: Mayor Pro-Tem Massengill
SECOND: Commissioner Wunsch
MOTION RESULT: Passed Unanimously (4-0)

Mayor Byrne declared a five-minute recess. After the recess, Mayor Byrne called the meeting back to order to consider remaining items on the agenda.

ADMINISTRATIVE REPORTS

Agenda Item No. 10A: Infrastructure Agreement - Ting Internet - Fiber Conduit Along N Judd Parkway NE and Highway 55

Purpose – To consider approval of an Infrastructure Agreement between the Town of Fuquay-Varina and Ting Internet for fiber conduit installation along N Judd Parkway NE and Highway 55.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided general information about the infrastructure agreement to include that Ting Internet proposes to construct fiber conduit along a similar route already planned for construction by the Town of Fuquay-Varina for its own use of serving its own facilities, which includes NE Judd Parkway from N. Main Street to NC-55 North and NC-55 North from NE Judd Parkway to near the Town limits in the vicinity of Alston Ridge subdivision. He advised that by partnering with Ting Internet and refunding them for a dedicated conduit on the route, the Town will save nearly half of what it planned to spend to do the project themselves. He further advised that the infrastructure agreement allows the work to be done faster and less expensive. Information Technology Director Scott Clark stated that construction of the fiber conduit could start as soon Wednesday, or Thursday of this week (weather permitting) and Ting is proposing to light up the first Town subdivision with Ting internet service by the end of February 2019.

Discussion – It was the general consensus of the Town Board that they were excited to see movement on these plans and that Town residents would soon have gigabit speed internet at affordable prices available to them.

Recommendation – Adopt the proposed Infrastructure Agreement between the Town of Fuquay-Varina and Ting Internet as presented and to authorize the Town Manager to execute the Agreement. The Agreement has been reviewed by the Town Attorney as to form and is in the interest of the public.

MOTION: Commissioner Wunsch
SECOND: Commissioner Harris
MOTION RESULTS: Passed Unanimously (4-0)

Agenda Item No. 10B: Contract Award - NW Judd Parkway - CEI Services - SEPI Engineering

Purpose – To award SEPI Engineering the contract to provide Construction Engineering and Inspection (CEI) Services to the Town during the construction of the Northwest Judd Parkway Project (U-5317).

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided general information about the contract award for NW Judd Parkway to SEPI Engineering to include that CEI services are needed to help insure that construction is completed on time (weather permitting), that workmanship meets NCDOT and federal standards, and that the Town is eligible for reimbursement of all federal grant dollars awarded on the project. Town Manager Mitchell advised that SEPI was selected for a menu of contractors that submitted qualification statements of interest on the project. He stated that their proposal included a price of \$1,352,061, which was later negotiated by town staff to \$960,475.82, which is less than the budgeted \$1,000,000.00 for this service.

Discussion – Mayor Pro-Tem Massengill asked when this project would be starting. Town Manager Mitchell advised that the start date for construction is February 4, 2019, with 18-24 months for completion given overall favorable weather conditions.

Recommendation – Approve the CEI services contract in the amount of \$960,475.82 for the Northwest Judd Project (U-5317) to SEPI Engineering, subject to the Town Attorney's approval as to form, and NCDOT Professional Services review.

MOTION: Mayor Pro-Tem Massengill
SECOND: Commissioner Wunsch
MOTION RESULTS: Passed Unanimously (4-0)

Agenda Item No. 10C: Project Ordinance, Budget Amendment, and Funding Agreement – Fuquay Mineral Spring Park Streambank Stabilization Project - Golden LEAF Foundation Grant - BA-2019-14

Purpose – To recognize Golden LEAF Foundation grant funds awarded to the Town for the construction of the Fuquay Mineral Spring Park Streambank Stabilization Project.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided general information about the project ordinance, budget amendment and funding agreement to include that the Golden Leaf Foundation awarded the Town a \$338,400 FY 19-20 grant for construction of the Fuquay Mineral Spring Park streambank stabilization. The total project budget of \$564,000 requires \$225,600 (40%) in Town matching funds. He advised that this project will provide a historical look to the park as well as structurally stabilizing the streambank and will eliminate threats to public safety and the threat of loss of a public street and park posed by streambank erosion.

Discussion – Mayor Byrne thanked everyone who helped to acquire funding for this much needed project. The Town Board generally expressed excitement that this much needed restoration project will occur.

Recommendation – Establish a project ordinance in the amount of \$564,000 for the construction of the Mineral Spring Park Streambank Stabilization Project, approve budget amendment BA-2019-14, and authorize the Town Manager to enter into the grant agreement with the Golden LEAF Foundation subject to the Town Attorney's approval as to form.

MOTION: Mayor Pro-Tem Massengill
SECOND: Commissioner Wunsch
MOTION RESULTS: Passed Unanimously (4-0) **Resolution No. N-19-01**

Agenda Item No. 10D: Ordinance Amendment - Amending the Town Code; Part 5, Municipal Utilities Ordinance Exceptions to Water Service Connection Requirements

Purpose – To consider a proposed text amendment to the Town Code of Ordinances, Part 5 - Municipal Utilities, Chapter 1 – Water Supply & Distribution, Section 5-1010, to revise language pertaining to water service for minor subdivision lots when a lot is created with zero lot frontage on a public right-of-way.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided general information about the ordinance amendment to

include that this is an additional action required by the Board to eliminate conflicts within the Town Code pertaining to an earlier action taken by the Town Board this evening with respect to the petition submitted by NC Land LLC. Town Manager Mitchell informed the Board that this action will allow a water line to service a non-residential property that does not front a public right of way via a permanent private easement pursuant to the recent LDO amendment.

Discussion – There was no discussion from members of the Town Board regarding this matter.

Recommendation – Approve CTA-2019-01, an amendment to the Town Code of Ordinances, Part 5 - Municipal Utilities, as it is reasonable and in the best interest of the public for the reasons identified by management and staff.

MOTION: Commissioner Gardner
SECOND: Commissioner Harris
MOTION RESULTS: Passed Unanimously (4-0)

OTHER BUSINESS

A. Manager's Report –

- Report that NCDOT has provided the Town a letter informing NCDOT staff's recommendation to the Board of Transportation to accept NE Judd Parkway and portions of SW Judd Parkway. He stated that NCDOT needs to evaluate a few additional areas of SW Judd Parkway with respect to culverts before accepting all of it for maintenance and that would occur in the coming months. He advised that the NCDOT Board of Transportation will be voting to accept NE Judd Parkway and portions of SW Judd Parkway at a meeting soon to be scheduled.
- Reported that construction on the Arts Center was moving forward and progress now being made. Town Manager Mitchell advised that theatre wall coverings are to be delivered this week and installed next week after acclimating for several days.

B. Project Status Report – January 2019

C. Town Standard Specifications and Details Update – Town Manager Mitchell provided a memo to the Town Board detailing changes made to the Town's Standard Specifications and Construction Details Manual.

D. Planning Board and Parks and Recreation Advisory Board Appointments

Mayor Byrne's appointed the following individuals

Planning Board

Reappointed Ed Ridpath to a 2nd Term Ending 12/31/2021
Appointed Michelle Peele to a 1st Term Ending 12/31/2021

ETJ Position – Recommend appointment of Jay Adcock to a 1st Term Ending 12/31/2021; the Wake County Board of Commissioners will consider the recommendation at their February business meeting. Mayor Byrne asked for consideration of approval of a resolution to send to the Wake County Board of Commissioners with respect to the appointment of Jay Adcock

MOTION: Mayor Pro-Tem Massengill
SECOND: Commissioner Wunsch
MOTION RESULTS: Passed Unanimously (4-0)

Resolution No. 19-1579

Board of Adjustment

There were no recommendations for the three ETJ vacancies on the Board of Adjustment at this time due to the need for additional applications.

Parks and Recreation Advisory Board

Reappointed Darian Walker to a 2nd Term Ending 12/31/2021
Reappointed ETJ member Danielle Cebak to a 2nd Term Ending 12/31/2021

Mayor Byrne is still seeking an in-town member to fill the unexpired term of Michelle Hankins that ended 12/31/2019.

Recommendation – To ratify the appointments made by Mayor Byrne to the Planning Board and Parks and Recreation Advisory Board.

MOTION: Mayor Pro-Tem Massengill
SECOND: Commissioner Wunsch
MOTION RESULTS: Passed Unanimously (4-0)

Michelle Peele; the new in-town appointee to the Planning Board, was in attendance and thanked the Town Board for appointing her to the position and she stated that she looks forward to serving the community and being a positive voice for Fuquay-Varina.

- E. 15th Annual Rev. Dr. Martin Luther King, Jr. Celebration – Cultural Arts Society of Fuquay-Varina – January 15, 2019 - March from Fuquay-Varina Middle School to St. Augusta MBC - 8:15 AM
- F. Coffee with a Cop - McDonald's - Thursday, January 17, 2019- 9:00 am - 11:00 am

TOWN BOARD MEMBER COMMENTS

Mayor Pro-Tem Massengill stated that he along with the Mayor, Commissioner Wunsch, and Town Manager Mitchell attended the Wake County Board of Commissioners’ meeting to show support of the proposed South Wake Regional Park at Crooked Creek.

Commissioner Harris had no comments

Commissioner Wunsch wished Mayor Pro-Tem Massengill a happy birthday that will be coming up this week.

Commissioner Gardner had no comments.

Mayor Byrne reported information regarding past and upcoming events as follows:

Past Events

- 1/4 – Speaking at the FVHS Social Studies Class on Town Government
- 1/4 – Oath of Office Ceremony – NC Senator Elect Sam Searcy and NC Representative-Elect Sydney Batch at 5:30 pm at Town Hall

Up Coming Events

- 1/8 – Centennial Authority Meeting
- 1/9 – Southern Regional Center meeting
- 1/10 – Meeting with Angela Jacobs with Wake County Health
- 1/21 – 15th Annual Rev. Dr. Martin Luther King march
- 1/17 – Coffee with a Cop – McDonalds 9:00 am
- 1/19 – Women’s Club Art Show – 1:30 pm at Windsor Pointe
- 1/19 – Fireman Banquet – Carrollock Farms

CLOSED SESSION – The Town Board did not call for a closed session meeting.

ADJOURN

A motion was made to adjourn the meeting at 10:41 p.m.

MOTION: Mayor Pro-Tem Massengill
SECOND: Commissioner Wunsch
MOTION RESULT: Passed Unanimously (4-0)

Adopted this the 22nd day of January 2019 in Fuquay-Varina, North Carolina.

FUQUAY-VARINA, NORTH CAROLINA

John W. Byrne, Mayor

ATTEST:

(TOWN SEAL)



Rose H. Rich, Town Clerk