

TOWN OF FUQUAY-VARINA
PLANNING BOARD REGULAR MEETING
February 20, 2023

CALL TO ORDER

Chairman Andy Petty called the regular meeting of the Fuquay-Varina Planning Board to order on February 20, 2023, at 6:00 p.m. Attendees were participating in person, and the meeting was made available to view online.

Board Members Present: Andy Petty (Chairman)
 Jay Adcock (Vice-Chair)
 Ed Ridpath
 Barbara Marchioni
 Michelle Peele
 Brett Johnson

Planning Board Members Absent: Jim Chandler
 Alex Rickard

Others Physically Present: Planning Director Pam Davison
 Assistant Town Manager Jim Seymour
 Assistant Director Melissa Sigmund
 IT Director Scott Clark
 Town Attorney James Adcock
 Clerk Eva Mayfield
 Senior Planner Allyssa Holman
 Senior Planner Josh Jurius
 Planner Grant Vestal
 Planner Slater Knox
 Planner Allison Wylie

PLEDGE OF ALLEGIANCE

Chairman Andy Petty led the Pledge of Allegiance.

DECLARATION OF QUORUM

Mr. Petty declared a quorum.

APPROVAL OF THE MINUTES

Agenda Item No. 2.A: – Approval of the Minutes from the January 10, 2023, Planning Board Meeting.

Purpose - The purpose of this agenda item is to consider approval of the minutes from the Planning Board meeting on January 10, 2023.

Motion – Approve the minutes from the January 10, 2023, meeting of the Planning Board as presented and recommended.

MOTION: Jay Adcock
SECOND: Barbara Marchioni
MOTION RESULT: Motion Passed 5-0

Chairman Andy Petty requested a motion to move Agenda Item No. 5.B. prior to the Public Hearing item in order to swear in new Planning Board Member Brett Johnson.

Motion: Move Item 5.B. prior to the public hearing portion of the meeting in order to administer the Oath of Office & introduce new Planning Board Member Brett Johnson.

MOTION: Ed Ridpath
SECOND: Barbara Marchioni
MOTION RESULTS: Motion Passed Unanimously, 5-0

Other Business:

Agenda Item No. 5.B: Administration of the Planning Board Oath of Office & Introduction of New Planning Board Member.

Purpose - The purpose of this agenda item is to welcome and administer the oath of office to the new Planning Board member, Brett Johnson.

Clerk Eva Mayfield administered the Oath of office to Planning Board Member Brett Johnson.

Public Hearing:

Agenda Item No. 4.A: – Town Code Amendment - Town of Fuquay-Varina - Land Development Ordinance (LDO) Amendment #22 - CTA-2022-08.

Purpose - The purpose of this agenda item is to consider a proposed text amendment to the Town Code of Ordinances, Part 9 Land Development Ordinance, Amendment #22 that addresses several areas for improvement.

Staff Comments: *Planning Director Pam Davison* entered the agenda abstract and supporting documents for this agenda item into the official record of the Town.

Recommendation: Recommend approval of CTA-2022-08 Amendment #22, an amendment to the Town Code of Ordinances, Part 9 Land Development Ordinance, as presented and recommended by Town staff. The text amendment improves upon the Land Development Ordinance and is reasonable and in the best interest of the public for the reasons identified by staff.

Public Hearing: *Chairman Andy Petty* opened and closed the public hearing with no speakers in favor or opposition to Agenda Item 4.A.

Motion – Approval of CTA-2022-08 Amendment #22, an amendment to the Town Code of Ordinances, Part 9 Land Development Ordinance, as presented and recommended by Town staff. The text amendment improves upon the Land Development Ordinance and is reasonable and in the best interest of the public for the reasons identified by staff.

MOTION: Ed Ridpath
SECOND: Barbara Marchioni
MOTION RESULT: Motion Passed 6-0

Other Business:

Agenda Item No. 5.A: Fuquay-Varina Planning Board Bylaw Amendment.

Purpose - The purpose of this agenda item is to consider a proposed amendment of the Planning Board Bylaws to reflect a request to standardize the month of January's meeting date.

Staff Comments – *Senior Planner Allyssa Holman* entered the agenda abstract and supporting documents for this agenda item into the official record of the Town.

Recommendation – Recommend approval of an amendment of the Planning Board Bylaws as presented and recommended by staff.

Motion – Recommend approval of an amendment of the Planning Board Bylaws as presented and recommended by staff.

MOTION: Michelle Peele
SECOND: Ed Ridpath
MOTION RESULT: Motion Passed 6-0

ADMINISTRATIVE REPORTS

Agenda Item No. 6. A: Planning Staff Report

Purpose – The purpose of this agenda item is to receive information on the disposition of the Planning Board's recommendations to the Town Board of Commissioners since the January 10, 2023, Planning Board meeting.

Staff Comments – No approvals by the Town Board have been made since the January 10, 2023, Planning Board meeting.

Motion – No Action Required – Receive as Information

ADJOURN

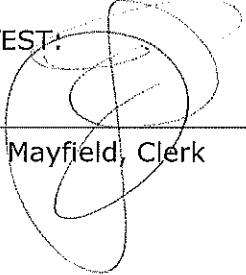
A motion was made to adjourn the meeting at 6:26 p.m.

MOTION: Ed Ridpath
SECOND: Barbara Marchioni
MOTION RESULTS: Motion Passed Unanimously 6-0

FUQUAY-VARINA, NORTH CAROLINA



Andy Petty, Chair

ATTEST:


Eva Mayfield, Clerk