



## Advisory Board

### PRCRD Advisory Board – Meeting Minutes (March 13, 2023)

**Location: The Clubhouse at Hilltop Needmore Town Park and Preserve, 4621 Shady Greens Dr.,  
Fuquay-Varina, NC**

Monday, March 13, 2023 (HNTTP Clubhouse / 4621 Shady Greens Drive) 7:00 p.m.

- I. Call to Order – 7:15 pm  
*In attendance were board members Jason Wunsch, Eric Myers, Keith Willis, and Sheree Ward. Also in attendance were PRCRD Director Jonathan Cox, and Senior Program Support Specialist Jerry O’Connell.*
- II. Pledge
- III. Approval of the meeting minutes; February 13, 2023  
*Motion to approve the minutes from February 13, 2023, PRCRD Advisory Board meeting by Sheree Ward and second by Keith Willis. Minutes passed unanimously.*
- IV. Public Comment  
*No public comments.*
- V. Spring Recreation Program Guide  
*Jerry O’Connell gave an update on the May – August Program Brochure and an overview of new programs. Program brochures are available at the Community Center and online at [fvparks.org](http://fvparks.org).*
- VI. Spring Youth Sports Update  
*Director Cox reported that 4,060 participants have registered for the spring. This is a 16.5% increase from spring 2022. Soccer is the most popular program with 1,819 participants.*
- VII. PRCR Comprehensive Systemwide Master Plan Update  
*Director Cox mentioned that the master plan is based on community input and department need. The document enables the department to plan for the future to enhance parks, provide programs that improve the quality of life for residents, and meet the recreation need of a growing community. Greenways and walking trails were the most requested amenities from public input. The top department needs are ballfields and additional parkland.*

*Jason Wunsch asked if there was a particular area in Fuquay-Varina that was being targeted for additional parkland. Director Cox said a location would be evaluated after the master plan was completed.*

*Director Cox mentioned that an emphasis will be placed on greenways that provide connectivity and destinations. Other potential projects include adding bathroom facilities, expanding parking at Action Park, renovations and enhancements at Council Gym, and renovating the existing Community Center.*

*Keith Willis asked how Recreation Unit Fees were determined. Director Cox provided an overview.*

*Eric Myers asked if there were grants available to help fund greenway construction.*



*Director Cox mentioned that staff are always looking for opportunities and mentioned previous partnerships with Wake County, North Carolina Department of Transportation, and the North Carolina Capital Area Metropolitan Planning Organization (CAMPO).*

VIII. Part time job opportunities

- a. Seasonal Parks Maintenance Worker
- b. Summer Camp Counselor
- c. Summer Camp Head Counselor
- d. Splash Pad Attendant
- e. Splash Pad Supervisor
- f. Community Center Aide
- g. Athletic Aide / Score Keeper / Field Supervisor

IX. Project Updates

a. Community Center North

*Director Cox reported that site plans were submitted, and staff have received the first round of comments and feedback. He anticipates updated site plans will be resubmitted this week. He hopes to have the project out to bid in late spring and award the project in the summer.*

b. Hidden Valley Greenway Design

*Final design process is ongoing.*

c. Alston Ridge Greenway Design

*Final design process is ongoing. Received a grant for construction from Locally Administered Projects Program (LAPP) funding.*

d. Action Park Tennis Courts

*Director Cox anticipates that court resurfacing and fence installation will begin in the next few weeks.*

*Keith Willis asked a general question about projects and bids. Director Cox mentioned that North Carolina General Statute dictates how projects are managed. He used the example of the Community Center North project to explain the Town's bidding process.*

e. South Park Walking Track

*Staff are working with a paving contractor to resurface the walking track and a landscape contractor to address drainage.*

f. Falcon Park Dugouts

*Almost complete. The fencing is the last component that needs to be reinstalled.*

X. Upcoming Events

- a. Saturday, April 1<sup>st</sup> 10:00AM Egg Hunt – Fleming Loop Park
- b. Thursday, April 13<sup>th</sup> 6:30PM – FM2FV Concert Series – Liquid Pleasure
- c. Thursday, April 20<sup>th</sup> 6:30PM – FM2FV Concert Series – Band of Oz
- d. Wednesday, April 26<sup>th</sup> 6:30PM – FM2FV Concert Series – The Embers
- e. Thursday, May 11<sup>th</sup> 6:30PM – FM2FV Concert Series – Crush

XI. Staff Updates

XII. Next Scheduled Meeting

- a. Monday, April 10, 2023, 7:00pm



# FUQUAY-VARINA

XIII. Staff Comments

XIV. Board Comments

*Jason Wunsch thanked the Town staff for all the project updates.*

XV. Adjournment

*Meeting adjourned – 8:14 pm*