

TOWN OF FUQUAY-VARINA  
PLANNING BOARD REGULAR MEETING  
March 20, 2023

CALL TO ORDER

*Chairman Andy Petty* called the regular meeting of the Fuquay-Varina Planning Board to order on March 20, 2023, at 6:00 p.m. Attendees were participating in person, and the meeting was made available to view online.

Board Members Present:            Andy Petty (Chairman)  
   Jay Adcock (Vice-Chair)  
   Ed Ridpath  
   Barbara Marchioni  
   Michelle Peele  
   Jim Chandler  
   Brett Johnson

Others Physically Present:        Planning Director Pam Davison  
   Assistant Director Melissa Sigmund  
   IT Director Scott Clark  
   Clerk Eva Mayfield  
   Senior Planner Allyssa Holman  
   Senior Planner Josh Jurius  
   Planner Allison Wylie  
   Engineering Director Matthew B. Poling P.E.  
   Assistant Engineering Director Asa Utterback  
   Planning Board Alternate Alex Rickard

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PLEDGE OF ALLEGIANCE

*Chairman Andy Petty* led the Pledge of Allegiance.

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DECLARATION OF QUORUM

*Mr. Petty* declared a quorum.

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APPROVAL OF THE MINUTES

**Agenda Item No. 2.A: – Approval of the Minutes from the February 20, 2023, Planning Board Meeting.**

Purpose - The purpose of this agenda item is to consider approval of the minutes from the Planning Board meeting on February 20, 2023.

Motion – Approve the minutes from the February 20, 2023, meeting of the Planning Board as presented and recommended.

MOTION: Jay Adcock  
SECOND: Barbara Marchioni  
MOTION RESULT: Motion Passed 7-0

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Other Business:

**Agenda Item No. 5.A:** Presentation - Development Liaison Webpage.

Purpose - The purpose of this agenda item is to receive information regarding the newly established Development Liaison webpage.

Staff Comments – Planner Allison Wylie entered the agenda abstract and supporting documents for this agenda item into the official record of the Town.

Recommendation – No Action Required - Receive as Information.

**Agenda Item No. 5.B:** Presentation - Discussion on 2035 Community Transportation Plan.

Purpose - The purpose of this agenda item is to receive information regarding the update of the 2035 Community Transportation Plan.

Staff Comments – *Assistant Director Melissa Sigmund* entered the agenda abstract and supporting documents for this agenda item into the official record of the Town.

Recommendation – No Action Required - Receive as Information.

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ADMINISTRATIVE REPORTS

**Agenda Item No. 6. A:** Planning Staff Report

Purpose – The purpose of this agenda item is to receive information on the disposition of the Planning Board's recommendations to the Town Board of Commissioners since the February 20, 2023, Planning Board meeting.

Staff Comments – No approvals by the Town Board have been made since the February 20, 2023, Planning Board meeting.

Recommendation – No Action Required - Receive as Information.

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ADJOURN

A motion was made to adjourn the meeting at 6:27 p.m.

MOTION: Barbara Marchioni

SECOND: Jay Adcock

MOTION RESULTS: Motion Passed Unanimously 7-0

FUQUAY-VARINA, NORTH CAROLINA



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Andy Petty, Chair

ATTEST:



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Eva Mayfield, Clerk