



TOWN OF FUQUAY-VARINA  
BOARD OF COMMISSIONERS REGULAR MEETING  
MAY 6, 2019

CALL TO ORDER

Mayor John W. Byrne called the regular meeting of the Fuquay-Varina Board of Commissioners to order on May 6, 2019 at 7:00 p.m.

Commissioners Present: Blake Massengill (Mayor Pro-Tem)  
Bill Harris  
Marilyn Gardner  
Jason Wunsch  
Larry Smith

Commissioners Absent: None

Others Present: Town Manager Adam Mitchell  
Assistant Town Manager Mark Matthews  
Town Clerk Rose Rich  
Town Attorney James Adcock

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INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner Larry Smith provided the invocation Police Chief Laura Fahnestock led the Pledge of Allegiance.

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APPROVAL OF THE MINUTES

The April 16, 2019 minutes of the regularly scheduled meeting of Town Board of Commissioners were presented.

MOTION: Mayor Pro-Tem Massengill  
SECOND: Commissioner Wunsch  
MOTION RESULT: Passed Unanimously (5-0)

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## PRESENTATIONS

### Agenda Item No. 4A          Proclamation - Run the Quay - 15 Year Anniversary

Mayor Byrne presented a Mayoral Proclamation to the Fuquay-Varina Chamber of Commerce in recognition of the 15<sup>th</sup> Annual Run the Quay Road Race. Mayor Byrne remarked that this event reflects well on the Chamber, community, and aligns with the Town's goal of promoting a healthy, active community.

Ms. Lisa Schreiner and Ms. Nelsa Cox accepted the proclamation on behalf of the Fuquay-Varina Chamber of Commerce. Ms. Schreiner thanked the Town Board for the recognition and continued support, and as well as the Police and Fire Departments for their assistance during the race. She stated that last year the event raised over \$20,000 and they are expecting about 1,500 participants from in and around the area and including participants from 5 different states. She also made brief remarks about the growth of the event, and that this year's event will feature the Downtown Cooldown. Ms. Cox made brief remarks about the early years of the event and growth since then.

### Agenda Item No. 4B          2019-2020 Fiscal Year Operating Budget and Five Year Operating and Capital Plan Presentation

Town Manager Mitchell introduced Jo Anne Crabtree as the new Finance Director who will replace Finance Director Carla Morgan upon her retirement on May 31, 2019. The Town Board welcomed Ms. Crabtree. Ms. Crabtree thanked the Town Board for having her and stated looks forward to working at the Town.

Town Manager Mitchell advised that on April 23, 2019 the Governing Body heard a detailed presentation regarding a balanced proposed 2019-2020 Fiscal Year operating budget and the five-year operating and capital plan. He led the discussion about the impacts of growth on human resource needs, facilities, and the prioritization of infrastructure projects. He stated that tonight's presentation will have a few changes that were recommended by the Governing Board at the April 23<sup>rd</sup> meeting. It is recommended that the Governing Body schedule a public hearing for the proposed 2019-2020 Fiscal Year Operating Budget and Five Year Operating and Capital Plan for June 3, 2019.

The proposed FY 2019-2020 Operating Budget totals \$50,773,785. The proposed budget proposes no increase in the property tax rate, which is recommended to remain at 43.25-cents for every \$100 in value. The proposed budget does include increases in water and sewer base rates and volumetric rates consistent with the Town's 2016 rate plan and to allow the servicing of debt associated with the expansion of the Terrible Creek Wastewater Treatment Plant. Additionally, the proposed budget recommends changes to various charges and fees.

The Five Year Operating and Capital Plan is balanced requiring the need for a two-cent tax increase in FY 21 to offset rising construction costs associated with

planned and bonded transportation improvement projects and a three-cent tax increase in FY 22 to offset the expense related to the construction, personnel, and outfitting of a fourth fire station. The plan includes the addition of personnel, capital equipment and capital projects to match the pace of growth and is consistent with the direction set by the Town Board at the Strategic Planning Retreat. The Five-Year Plan also takes into consideration the recommendation from various Town master plans and studies. Additionally, the Five-Year Plan reflects the need for water and sewer base rate and volumetric rate increases in year two and volumetric rate increases in year five to offset the debt service and capital expenses associated with the Terrible Creek Wastewater Treatment Plant and various Preferred Growth Area infrastructure projects. The Town Manager continued his presentation specifically highlighting the addition of personnel, planned capital and special projects, and planned capital equipment purchases identified in the FY 2020 Budget and Five-Year Plan.

Board Discussion- Mayor Pro-Tem Massengill stated that he would like to see a more aggressive approach in the future to increase personnel in the Police Department and the Fire Department. Commissioner Smith pointed out while the Town has continued to add a significant number of officers, the 1.7 coverage ratio for police officers has not improved over the years as population growth has offset the addition of officers. He applauded the efforts of staff for the two proposed police officers to be added in the proposed budget, but there is more work to do in adding additional police officers to keep up with the Town's growth.

The Town Board did not propose changes after hearing the FY 2019-2020 budget presentation.

Recommendation – Schedule a public hearing on the FY 2019-2020 Operating Budget for June 3, 2019.

MOTION: Mayor Pro-Tem Massengill  
SECOND: Commissioner Gardner  
MOTION RESULTS: Passed Unanimously (5-0)

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PUBLIC COMMENTS:

There were no public comments for the May 3, 2019 Town Board meeting.

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ITEMS TABLED FROM PREVIOUS MEETING:

There were no items tabled from a previous meeting.

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PUBLIC HEARINGS:

Agenda Item No. 7.A: Voluntary Annexation Petition - Foy Gunter England -  
1930 S. Main Street - PIN 0655568161 and a portion of  
PIN 0655556778 (Harnett County) - ANX-2018-25

REQUEST FOR RECUSAL

Commissioner Gardner asked the Town Board to recuse her from any discussion or action related to the annexation petition for Foy Gunter England Property (ANX-2018-25), as she has a personal financial interest in the sale of the property.

Motion to recuse Commissioner Gardner as requested.

MOTION: Commissioner Smith  
SECOND: Commissioner Wunsch  
MOTION RESULTS: Passed Unanimously (4-0)

Purpose –To consider an annexation ordinance extending the corporate limits of the Town of Fuquay-Varina and consider an annexation agreement following receipt of a petition for voluntary annexation of property owned by Foy Gunter England property located at 1930 S. Main Street, containing 3.603 acres.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided general information about the voluntary annexation petition and location of the subject property to include that public water is available to serve the property however public sewer is not yet available to serve the subject location. Town Manager Mitchell informed the Board that the property was previously entirely within Wake County, however the State boundary line adjustment resulted in a small portion of the property being located in Harnett County. Town Manager Mitchell further advised that the Town Clerk certified that the petition was sufficient and met the requirements prescribed by North Carolina General Statute.

Mayor Byrne asked for clarification about the extent of areas moved from Town zoning jurisdiction into a neighboring County, and Town Manager Mitchell and Assistant Town Manager Matthews advised that it was a limited number of parcels along the Harnett County line in the 401 South portion of the Town's current ETJ, which this property falls within. Other areas impacted by the County line move fall within or outside of the Town's Urban Services Area boundary, and outside the Town's current ETJ.

Public Hearing – The public hearing was opened. Wayne Mauldin of Mauldin-Watkins Surveying, 1301 Broad Street, spoke in favor of the annexation petition on behalf of the property owner. No one chose to speak in opposition to the proposed annexation for ANX-2018-25. The hearing was closed.

Discussion – Mayor Byrne remarked that this annexation will make Fuquay-Varina a two-county municipality.

Recommendation – Adopt the annexation ordinance to extend the corporate limits of the Town of Fuquay-Varina to include property owned by Foy Gunter England (ANX-2018-25) and to approve the Declaration of Annexation Agreement as presented and recommended.

MOTION: Mayor Pro-Tem Massengill  
SECOND: Commissioner Harris  
MOTION RESULTS: Passed Unanimously (4-0) **Ordinance No. N-19-12**

Agenda Item No. 7.B: Zoning Map Amendment - Mauldin-Watkins Surveying, PA - 1930 S Main St - Portion of PIN 0655568161 - REZ-2019-04

REQUEST FOR RECUSAL

Commissioner Gardner asked the Town Board to recuse her from any discussion or action related to the zoning petition for Foy Gunter England Property (ANX-2018-25), as she has a personal financial interest in the sale of the property.

Motion to recuse Commissioner Gardner as requested.

MOTION: Commissioner Smith  
SECOND: Mayor Pro-Tem Massengill  
MOTION RESULTS: Passed Unanimously (4-0)

Purpose– To consider a requested zoning map amendment for a total of 0.34 acres, located at a portion of 1930 S Main St (US Hwy 401), from the Harnett County RA-30 Zoning District to the Residential Agricultural (RA) Zoning District.

Staff Comments – Town Manager Mitchell submitted the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided general information about the proposed zoning map amendment for REZ-2019-04. Town Manager Mitchell advised that the Town's ETJ and zoning terminated at the Harnett County line, necessitating the application of Town zoning to the portion of the parcel now in Harnett County.

Public Hearing – The public hearing was opened. Wayne Mauldin of Mauldin-Watkins Surveying, 1301 Broad Street, spoke in favor of the proposed zoning map amendment on behalf of the property owner. He advised that this action was needed due to the County line move, and the property owner's desire to access

Town utilities. No one chose to speak in opposition to the proposed zoning map amendment for REZ-2019-04. The hearing was closed.

Discussion – There was no discussion from members of the Town Board regarding this matter.

Recommendation – Approve REZ-2019-04, a zoning map amendment at a portion of 1930 S Main St (US Hwy 401), from the Harnett County RA-30 Zoning District to the Residential Agricultural (RA) Zoning District. The proposed zoning map amendment is consistent with the 2035 Community Vision Land Use Plan and is reasonable and in the best interest of the public for the reasons identified by management and staff.

MOTION: Mayor Pro-Tem Massengill  
SECOND: Commissioner Smith  
MOTION RESULTS: Passed Unanimously (4-0)

Agenda Item No. 7.C: Voluntary Annexation Petition - Cypress Homes - 828 and 830 Wilbon Road - PIN 0657329432 and 0657420442 - ANX-2019-03

Purpose –To consider an annexation ordinance extending the corporate limits of the Town of Fuquay-Varina following receipt of a petition for voluntary annexation of property owned by Cypress Homes located at 828 and 830 Wilbon Road, containing a total of 1.547 acres.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided general information about the voluntary annexation petition to include that public water is available to serve the property however public sewer is not yet available to serve the subject location. Town Manager Mitchell further advised that the Town Clerk certified that the petition was sufficient and met the requirements prescribed by North Carolina General Statute.

Public Hearing – The public hearing was opened. Wayne Mauldin of Mauldin-Watkins Surveying, 1301 Broad Street, spoke in favor of the annexation petition on behalf of the property owner. No one chose to speak in opposition to the proposed annexation for ANX-2019-03. The hearing was closed.

Discussion – There was no discussion from members of the Town Board regarding this matter.

Recommendation – Adopt the annexation ordinance to extend the corporate limits of the Town of Fuquay-Varina to include property owned by Cypress Homes, Inc. (ANX-2019-03) and to approve the Declaration of Annexation Agreement as presented and recommended.

MOTION: Mayor Pro-Tem Massengill  
SECOND: Commissioner Wunsch  
MOTION RESULTS: Passed Unanimously (5-0) **Ordinance No. N-19-13**

Agenda Item No. 7.D: Voluntary Annexation Petition - Jakadacoho, LLC - 500 Fleming Loop Road - PIN 0656555365 - ANX-2019-04

Purpose – To consider an annexation ordinance extending the corporate limits of the Town of Fuquay-Varina following receipt of a petition for voluntary annexation of property owned by Jakadacoho, LLC located at 500 Fleming Loop Road, containing 15.648 acres.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided general information about the voluntary annexation petition to include that public water and sewer is available to serve the property. Town Manager Mitchell further advised that the Town Clerk certified that the petition was sufficient and met the requirements prescribed by North Carolina General Statute.

Public Hearing – The public hearing was opened. Wayne Mauldin of Mauldin-Watkins Surveying, 1301 Broad Street, spoke in favor of the annexation petition on behalf of the property owner. No one chose to speak in opposition to the proposed annexation for ANX-2019-04. The hearing was closed.

Discussion – There was no discussion from members of the Town Board regarding this matter.

Recommendation – Adopt the annexation ordinance to extend the corporate limits of the Town of Fuquay-Varina to include property owned by Jakadacoho, LLC (ANX-2019-04) as presented and recommended.

MOTION: Commissioner Gardner  
SECOND: Commissioner Harris  
MOTION RESULTS: Passed Unanimously (5-0) **Ordinance No. N-19-14**

Agenda Item No. 7.E: Voluntary Annexation Petition - Briar Gate Subdivision - Powell Property - 5311 and 5375 Old Powell Road - PIN 0657336137 and a Portion of 0657446163 - ANX-2019-05

Purpose – To consider an annexation ordinance extending the corporate limits of the Town of Fuquay-Varina following receipt of a petition for voluntary annexation of property owned by Christine M. Powell, Lisa LaRue Powell, Billy Ray Powell and David Reid Powell located at 5311 and 5375 Old Powell Road, containing 74.407 acres.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided general information about the voluntary annexation petition to include that public water and sewer is available to serve the property. Town Manager Mitchell further advised that the Town Clerk certified that the petition was sufficient and met the requirements prescribed by North Carolina General Statute.

Public Hearing – The public hearing was opened. No one chose to speak in favor of, or in opposition to the proposed annexation for ANX-2019-05. The hearing was closed.

Discussion – There was no discussion from members of the Town Board regarding this matter.

Recommendation – Adopt the annexation ordinance to extend the corporate limits of the Town of Fuquay-Varina to include property owned by Christine M. Powell, Lisa LaRue Powell, Billy Ray Powell, and David Reid Powell (ANX-2019-05) as presented and recommended.

MOTION: Commissioner Wunsch

SECOND: Commissioner Harris

MOTION RESULTS: Passed Unanimously (5-0)

**Ordinance No. N-19-15**

Agenda Item No. 7.F: Voluntary Annexation Petition - Beth A. Eakes - 2206 James Slaughter Road - PIN 0667081194 - ANX-2019-06

Purpose –To consider an annexation ordinance extending the corporate limits of the Town of Fuquay-Varina following receipt of a petition for voluntary annexation of property owned by Beth A. Eakes located at 2206 James Slaughter Road, containing 1.529 acres.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided general information about the voluntary annexation petition to include that public water and sewer is available to serve the property. Town Manager Mitchell further advised that the Town Clerk certified that the petition was sufficient and met the requirements prescribed by North Carolina General Statute.

Public Hearing – The public hearing was opened. Wayne Mauldin, of Mauldin-Watkins Surveying, 1301 Broad Street, spoke in favor of the annexation on behalf of the property owner who is seeking town utilities. No one chose to speak in opposition to the proposed annexation for ANX-2019-06. The hearing was closed.

Discussion – There was no discussion from members of the Town Board regarding this matter.

Recommendation – Adopt the annexation ordinance to extend the corporate limits of the Town of Fuquay-Varina to include property owned by Beth A. Eakes (ANX-2019-09) as presented and recommended.

MOTION: Commissioner Smith  
SECOND: Commissioner Harris  
MOTION RESULTS: Passed Unanimously (5-0) **Ordinance No. N-19-16**

Agenda Item No. 7.G: Voluntary Annexation Petition - Robert Crabtree Builder, Inc. - 2116 James Slaughter Road - PIN 0667070795 - ANX-2019-07

Purpose – To consider an annexation ordinance extending the corporate limits of the Town of Fuquay-Varina following the receipt of a petition for voluntary annexation of property owned by Robert Crabtree Builder, Inc. located at 2116 James Slaughter Road, containing 1.413 acres.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided general information about the voluntary annexation petition to include that public water and sewer is available to serve the property. Town Manager Mitchell further advised that the Town Clerk certified that the petition was sufficient and met the requirements prescribed by North Carolina General Statute.

Public Hearing – The public hearing was opened. Wayne Mauldin, of Mauldin-Watkins Surveying, 1301 Broad Street, spoke in favor of the annexation on behalf of the property owner who is seeking Town utilities. No one chose to speak in opposition to the proposed annexation for ANX-2019-07. The hearing was closed.

Discussion – There was no discussion from members of the Town Board regarding this matter.

Recommendation – Adopt the annexation ordinance to extend the corporate limits of the Town of Fuquay-Varina to include property owned by Robert Crabtree Builder, Inc. (ANX-2019-07) as presented and recommended.

MOTION: Commissioner Harris  
SECOND: Commissioner Smith  
MOTION RESULTS: Passed Unanimously (5-0) **Ordinance No. N-19-17**

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CONSENT AGENDA

Agenda Item No. 8.A: Capital Reserves - Ticket Sales - Arts Center

Purpose – Creation of a capital reserve fund will assist in future needs of the Arts Center, allowing repair, maintenance and capital improvements to be drawn from the reserve rather than negatively impacting operations.

Recommendation – Approve creation of a capital reserve fund to offset future repair, maintenance and capital improvements needed at the Arts Center.

**Resolution No. 19-1605**

Agenda Item No. 8B: Temporary Street Closure - Run the Quay Event - Fuquay-Varina Chamber of Commerce - Saturday, June 1, 2019

Purpose – To consider temporary street closures for the 2019 Run the Quay Event scheduled for Saturday June 1, 2019.

Recommendation – Approve a temporary street closure for Fuquay-Varina Chamber of Commerce's 2019 Run the Quay Event scheduled for Saturday June 1, 2019 as presented and recommended.

Agenda Item No. 8C: Temporary Street Closure – Run the Quay Downtown Cooldown – Fuquay-Varina Chamber of Commerce – June 1, 2019

Purpose – To consider temporary street closures for the 2019 Downtown Cooldown Event scheduled for Saturday June 1, 2019.

Recommendation – Approve a temporary street closure for 2019 Run the Quay Downtown Cooldown Event scheduled for Saturday June 1, 2019 as presented and recommended.

Agenda Item No. 8D: Wake County MOU - 2020 Census

Purpose – To consider a proposed memorandum of understanding providing for the Town's commitment of \$1,000. in Fiscal Year 2019-2020 toward outreach for the 2020 Census.

Recommendation – Approve a memorandum of understanding with Wake County for the Town's financial contribution of \$1,000 in fiscal year 2019-2020 toward a county-wide approach to 2020 Census outreach.

Agenda Item No. 8E: Budget Amendments and Project Ordinance Amendments - Limited Obligation Bonds and General Obligation Bonds

Purpose – To properly allocate funds from the 2018 Limited Obligation Bonds and General Obligation Bonds to the appropriate projects.

Recommendation – Approve the Budget Amendment and Project Ordinance Amendments associated with the Limited Obligation Bonds and General Obligation Bonds issued in late calendar year 2018 as presented and recommended.

Sunset/Purfoy/Main Intersection Project	\$ 681,000	<b>Ordinance No. N-19-18</b>
Government Facilities Project	\$ 000,000	<b>Ordinance No. N-19-19</b>
(revenue source change only)		
Northwest Judd Parkway Project	\$ 300,000	<b>Ordinance No. N-19-20</b>
Business Park Project	\$ 600,000	<b>Ordinance No. N-19-21</b>
Purfoy/Old Honeycutt Project	\$ 195,375	<b>Ordinance No. N-19-22</b>

Agenda Item No. 8F: Project Ordinance Amendments - Accurately Reflect Bond Revenue - Enterprise Fund

Purpose – To amend the project ordinances for the Waste Water Treatment Capacity Expansion Project, the Water Bond Project, and the Sewer Bond Project to accurately reflect the bond proceeds received.

Recommendation – Adopt the project ordinance amendments for the Waste Water Treatment Capacity Expansion Project, the Water Bond Project, and the Sewer Bond Project.

Sewer Bond Project	(\$ 2,601,408)	<b>Ordinance No. N-19-23</b>
Water Bond Project	(\$ 1,212,102)	<b>Ordinance No. N-19-24</b>
Waste Water Treatment Capacity Expansion Project	(\$ 389,843)	<b>Ordinance No. N-19-25</b>

A motion was made to approve all items (A-F) on the Consent Agenda as recommended.

MOTION: Commissioner Wunsch  
SECOND: Mayor Pro-Tem Massengill  
MOTION RESULT: Passed Unanimously (5-0)

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ADMINISTRATIVE REPORTS

Agenda Item No. 10A: Resolution - Personnel Policy Amendment - Administrative Salary Adjustments and Performance Pay

Purpose – To consider a resolution revising the Town's personnel policy pertaining to administrative salary adjustments and performance pay.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then shared information about the proposed change, which will provide the authority to the Town Manager to make pay adjustments to adjust changes in the level, variety, or scope in job responsibilities, recruitment/retention challenges, and/or salary equity. This tool is important to retain the best talent in the organization. Additionally, the change cleans up the personnel policy to allow for performance pay increases to be given as a salary adjustment or one-time bonus, which is the intent of merit pay implementation by management and this Board. Town Manager Mitchell also stated that while there are many benefits to being in Wake County, we are in a highly competitive labor market to recruit and retain talent.

Discussion – Mayor Byrne remarked that it is important to retain the best talent in the organization, and he would certainly support this.

Recommendation – Approve the resolution adding a new Section 7 to Article 3 and making other clarifying changes to the Personnel Policy as presented and recommended.

MOTION:	Mayor Pro-Tem Massengill	
SECOND:	Commissioner Wunsch	
MOTION RESULTS:	Passed Unanimously (5-0)	<b>Resolution No. 19-1606</b>

Agenda Item No. 10B: Pay Grade and Position Classification Schedule Amendment

Purpose – To consider adoption of a revised pay grade and position classification schedule.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. As the responsibilities of the Engineering Department have increased significantly in a number of areas, such as changes in regulations, increased project management responsibilities, and the addition of the sediment and erosion control program, there is a need for division of managerial responsibilities within the department to be most effective as an organization. The Town has reached out the Maps Group, who completed the Town's most recent pay class study in 2017, who has recommended the proposed Assistant Director of Engineering position be established at a pay grade 25. Creation of a new position classification required action by the Town Board.

Discussion – There was no further discussion regarding from members of the Town Board regarding this matter.

Recommendation – Adopt the revised pay grade and position classification schedule as presented and recommended.

MOTION: Mayor Pro-Tem Massengill  
SECOND: Commissioner Gardner  
MOTION RESULTS: Passed Unanimously (5-0)

Agenda Item No. 10C: Resolution - Joint Use Agreement - Willow Lakes Town Park and South Lakes Elementary School (E-35)

Purpose – To consider a joint use agreement with the Wake County Board of Education for Willow Lakes Town Park and South Lakes Elementary School.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He proceeded to identify the general terms of the joint use agreement, areas of Town and school property that are available for joint use under the agreement, and maintenance responsibilities of the Board of Education and Town.

Discussion – There were questions from the Mayor and Mayor Pro-Tem Massengill regarding restroom facilities and the use of the additional space at the park. Town Manager Mitchell stated that public restroom facilities are included in the design and joint use agreement, however the restroom facility may not be accommodated within the Town's construction budget as part of the initial phase. Town management and staff continue to work towards a plan to construct as many components of the park as possible within the available budget, and in conjunction with school construction that is now underway.

Recommendation – Approve a joint use agreement with the Wake County Board of Education for use of Willow Lakes Town Park and South Lakes Elementary School property, subject to Town Attorney review as to form.

MOTION: Mayor Pro-Tem Massengill  
SECOND: Commissioner Gardner  
MOTION RESULTS: Passed Unanimously (5-0)

Agenda Item No. 10D: Contract Award - J F Wilkerson - Southern Oaks Sanitary Sewer Interceptor

*(Note: Mayor Pro-Tem Massengill presided over the meeting as Mayor Byrne took a short break from the meeting room.)*

Purpose – To consider a contract award for the Southern Oaks Interceptor project.

Staff Comments – Town Manager Mitchell entered the agenda abstract and supporting documents for this agenda item into the official record of the Town. He then provided general information as to the scope and location of the proposed sewer project, as well as the bid process. Town Manager Mitchell recommended the board award the project to J.F. Wilkerson Contracting Company.

Discussion – There was no further discussion from members of the Town Board regarding this matter.

Recommendation – Approve a Contract Award for the Southern Oaks Interceptor Project to J.F. Wilkerson Contracting Company, Inc. in the amount of \$1,037,135 subject to Town Attorney review as to form.

MOTION: Commissioner Wunsch  
SECOND: Commissioner Harris  
MOTION RESULTS: Passed Unanimously (5-0)

Agenda Item No. 10E: Royal Creek - Payment-in-Lieu Agreement

Purpose – To authorize a payment-in-lieu in the amount of \$995,165 for construction of "Daddy Road" and "Gelder Drive" in the Royal Creek development and to establish terms that the payment-in-lieu may be refunded based on construction completed by the developer in accordance with REZ-2017-18.

**Item was removed from the agenda as requested by the petitioner.**

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#### OTHER BUSINESS

A. Manager's Report – Town Manager Mitchell gave a brief report on the following:

- *Town received the National Main Street Accreditation*
- *New Harris Teeter had its grand opening last week*
- *Police Department hired their first Crime Analyst*
- *Staff discussing the Southwest Area Study and 401 Bypass/Fuquay-Varina Parkway options with CAMPO*
- *Advertised for the Human Resources Director position and getting some good candidates*
- *Chamber of Commerce held a forum on Affordable Housing last week at Vicious Fishes restaurant*
- *International Cultural Festival at the Arts Center was a successful event*
- *Dinner on Depot was a successful event*
- *Friends of the Museum held Heritage Day and displayed of the newly added Caboose*
- *Town Manager continues to meet with various developers*
- *Sold the General Fund bonds*
- *Received an email from a customer regarding commending the Inspections and Planning staff for an excellent job in working with them.*
- *The Wake County Planning Board unanimously recommended the Land Use Committee's recommendation on the Town's ETJ Expansion request and will be presented at a Wake County Board of Commissioners work session in the near future.*

- B. Project Status Report – May 2019
- C. FM2FV Concert – Liquid Pleasure - Thursday April 25, 2019 - 6:30 pm - 9:30 pm - Centennial Park
- D. NC Special Olympics Fundraiser - Charity Workout - Shoofly CrossFit - Friday May 10, 2019 - 6:30 pm - 405 Broad Street, Suite 131
- E. Cops on Top - NC Special Olympics Fundraiser - Dunkin Donuts - Saturday May 11, 2019 - 10:00 am - 1:00 pm
- F. Fuquay-Varina Arts Center Concert - Will McBride Group w/ Jason Damico (Opening Act) - Saturday May 11, 2019 - 7:00 pm
- G. Fuquay-Varina Arts Center - Public Open House - Saturday May 18, 2019 - 10 am - 7 pm

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#### TOWN BOARD MEMBER COMMENTS

Mayor Pro-Tem Massengill stated he enjoyed seeing the Mayor get inducted into the Wake Forest High School Hall of Fame.

Commissioner Smith stated that he attended his first Triangle J COG meeting and there was a lot of discussion on infrastructure issues.

Commissioner Harris stated he was sorry he missed the Mayor induction into the Wake Forest High School Hall of Fame. He also thought the International Cultural Festival was a huge success.

Commissioner Wunsch stated that he was sorry he missed the Mayor induction into the Wake Forest High School Hall of Fame and congratulated the Mayor for receiving such an honor. He also stated that he enjoyed lots of fun events over the last two weeks.

Commissioner Gardner congratulated the Mayor for being inducted into the Wake Forest High School Hall of Fame. She reported that the Town received a certificate from the Friends of the Museum for their contribution for the Caboose. She stated that she enjoyed the Senior Services Expo that was held today at the Fire Station. She encouraged everyone to go by the Arts Center and see the art being displayed this month from past artist that participated in the En Plein Air Paint-Off events. She then reminded everyone that this year's En Plein Air Paint-Off is scheduled for May 17th and the auction will be May 18th at the Arts Center. She also stated that she enjoyed all the Town activities this month.

Mayor Byrne reported on the past and upcoming events as follows:

**Past Events**

4/17 CAMPO Meeting  
4/18 Ribbon Cutting - Vicious Fishes Restaurant  
4/18 New Harris Teeter Grand Opening  
4/25 Follow Me 2 Fuquay Concert - Liquid Pleasure

**Upcoming Events**

5/9 FV Chamber Business After Hours – Leadership Class 2019 Graduating – Clubworx – 5:30 pm  
5/9 FM2FV Concert – Band of Oz – 6:30 pm  
5/10 Bond Signing  
5/18 Speak to American Legion Post – How to Have a Successful Relationship with Local Leaders – 9:30 am  
5/18 En Plein Air Artist Reception – Arts Center – 6:30 pm

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**CLOSED SESSION**

Pursuant to N.C.G.S § 143-318.11(a)(3) – Attorney/Client Privilege, pursuant to N.C.G.S 143-318.11(a)(5) Property Acquisition and pursuant to 143-318.11(a)(4) Economic Development.

A motion was made to go into a closed session meeting at 10:33 p.m.

MOTION: Mayor Pro-Tem Massengill  
SECOND: Commissioner Wunsch  
MOTION RESULT: Passed Unanimously (5-0)

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**OPEN SESSION** – The Town Board returned to open session with nothing to report out.

**ADJOURN**

A motion was made to adjourn the meeting at 11:06 p.m.

MOTION: Mayor Pro-Tem Massengill  
SECOND: Commissioner Wunsch  
MOTION RESULT: Passed Unanimously (5-0)

Adopted this the 21<sup>st</sup> day of May 2019 in Fuquay-Varina, North Carolina.

FUQUAY-VARINA, NORTH CAROLINA

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John W. Byrne, Mayor

ATTEST:

(TOWN SEAL)

\_\_\_\_\_  
Rose H. Rich, Town Clerk

