



PRCRD Advisory Board – Meeting Minutes (May 8, 2023)

Location: The Clubhouse at Hilltop Needmore Town Park and Preserve, 4621 Shady Greens Dr., Fuquay-Varina, NC

I. Call to Order – 7:00 pm

In attendance were board members Renee Potts, Eric Myers, Keith Willis, Amber Williams, and Sheree Ward. Also in attendance were PRCRD Director Jonathan Cox, and Senior Program Support Specialist Jerry O’Connell.

II. Pledge

III. Approval of the meeting minutes; March 13, 2023

Motion to approve the minutes from March 13, 2023, PRCRD Advisory Board meeting by Amber Williams and second by Eric Myers. The minutes passed unanimously.

IV. Public Comment

Sherrill Stanley asked the board to remember the senior population when they make decisions. She requested that the board consider meeting earlier in the day to encourage more participation from seniors who find it difficult to drive at night. She asked if there were any plans to add signage along Hilltop Needmore Rd to mark the entrance of Hilltop Needmore Town Park & Preserve. She acknowledged that the active adult wing will be located on the second floor at Community Center North and asked if there will be any special design features related to fire safety.

Director Cox explained that the Community Center North project is going through the permitting process. Director Cox summarized the features of the new multigenerational facility, including the active adult wing on the second floor. He stated that the new facility was designed to meet all North Carolina building codes, which dictates firewall and safety requirements for commercial buildings. Director Cox noted that most of the materials in the new facility are non-combustible (brick and mortar, cinderblock, and metal studs).

Director Cox explained that there will be improvements made to Hilltop Needmore Rd, and the Town is working with the North Carolina Department of Transportation. New signage will be part of a future package that will be combined with improvements for road, curb, guttering, and storm water management.

V. 2024 PRCR Comprehensive Systemwide Master Plan

Director Cox presented the 2024 PRCR Comprehensive Systemwide Master Plan.

The purpose of the 2024 Comprehensive Systemwide Master Plan is to bring current facilities up to a higher standard and to provide new amenities to ensure that the PRCRD can meet the growing demands of the community. Special consideration for identified projects was made to meet the growth trends in the youth sports program, the need to bring existing facilities to industry standards, and the need to increase play opportunities within Fuquay-Varina.

To gauge community needs and wants, the PRCRD department created a three-step process to collect community input. First, the PRCRD developed a page on the



Letstalkfv.org website dedicated to the master planning process. Second, the PRCRD held five in-person public input opportunities throughout the month of January 2023. Third, the Town issued a public survey available, through the month of January, on the Letstalkfv.org website.

Following evaluation of the public input activities, and internal needs assessments, PRCRD prioritize proposed projects.

The 2024 Comprehensive Systemwide Master Plan identifies \$68,509,890 in projects. To pay for the investments, the Town will utilize recreation unit fees; state funded grants, such as the Parks and Recreation Trust Fund (PARTF); other grant opportunities, and a bond referendum.

VI. Part time job opportunities

Director Cox summarized all upcoming part-time and seasonal job opportunities.

- a. Seasonal Parks Maintenance Worker
- b. Summer Camp Counselor
- c. Summer Camp Head Counselor
- d. Splash Pad Attendant
- e. Splash Pad Supervisor
- f. Community Center Aide
- g. Athletic Aide / Score Keeper / Field Supervisor

VII. Project Updates – Director Cox provided updates.

- a. Community Center North
The project is in the permitting phase. Town staff are hopeful that the project will be out to bid within the next 30 days.
- b. Hidden Valley Greenway Design
The project is moving forward.
- c. Alston Ridge Greenway Design
The project is moving forward. The design is close to being completed.
- d. Action Park Tennis Courts
Project completed. Courts are open to the public.
- e. South Park Walking Track
The track will be repaved. Staff are reviewing contract documents and purchase orders. Project is scheduled to be completed during the summer.
- f. Falcon Park Dugouts
Project completed.

VIII. Upcoming Events

- a. Thursday, May 11th 6:30PM – FM2FV Concert Series – Crush
- b. Saturday, July 1st 6PM

IX. Staff Updates

X. Next Scheduled Meeting

- a. Monday, June 12, 2023, 7:00pm

XI. Staff Comments

XII. Board Comments

XIII. Adjournment

Meeting adjourned – 8:45 pm