

## **APPLICATION FOR CHICKEN COOP & PEN PERMIT**

### **THE PROCESS:**

1. Submit a completed Application for Chicken Coop & Pen Permit and all required materials to the Planning Department. Incomplete applications or inaccurate information will prevent or delay processing and review. (For complete chicken coop & pen standards, please reference the Town Land Development Ordinance, Section 9-1255 Use Standards, b. Agricultural & Animal Related Uses, (1) Accessory Use, Residential - Chickens.)
2. Planning Department staff will complete review of the application. Application review performed within three (3) to seven (7) business days.
3. Once staff approves the application, they will contact the applicant to pick up the permit.
4. The \$25 permit fee is due at this time. Construction may begin once the applicant receives the permit.
5. Permits are valid for 90 days from the date of issue. A final inspection is required upon completion of all chicken coop installations. To schedule a chicken coop inspection, please call (919) 552-1429. Homeowners are required to be present for chicken coop inspections.

### **CHECKLIST:**

- Submit one (1) Application for Chicken Coop & Pen Permit.
- Description of coop & pen with drawing to scale, including dimensions of coop and pen and distances of coop and pen to all property lines.
- \$25 chicken coop & pen permit fee (*this fee is to be collected when the permit is issued*).

# APPLICATION FOR CHICKEN COOP & PEN PERMIT

## SECTION A PROPERTY OWNER INFORMATION:

Property Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

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## SECTION B PROPERTY INFORMATION:

Town Limits – (*Proceed to Section C*)

Extraterritorial Jurisdiction (ETJ) – (*Proceed to Section D*)

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## SECTION C (Town Limits Only)

Number of Hens: \_\_\_\_\_ (max. 5 hens allowed)

Chicken Coop Dimensions: \_\_\_\_\_ (max. 12 feet x 12 feet)

Chicken Pen Square Footage: \_\_\_\_\_ (max. 300 SF)

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## SECTION D (Extraterritorial Jurisdiction (ETJ) Only)

Number of Hens: \_\_\_\_\_ (max. 10 hens allowed)

Chicken Coop Dimensions: \_\_\_\_\_ (no max.)

Chicken Pen Square Footage: \_\_\_\_\_ (no max.)

# APPLICATION FOR CHICKEN COOP & PEN PERMIT

## CHICKEN COOP REGULATIONS:

**Design and Construction of Coop:** The chicken coop shall be designed and constructed to secure chickens during non-daylight hours and shall have proper ventilation and suitable shelter from the elements, pests, and predators. The coop shall be attached to or located within the pen.

**Design and Construction of Pen:** The chicken pen shall be designed and constructed to secure chickens during daylight hours. All four (4) sides of the pen shall be fenced a minimum of six (6) feet high using gauge wire with a self-latching gate.

**Coop & Pen Location:** The chicken coop & pen shall be located closer to the owner's principal dwelling than any adjacent principal structure. The coop & pen shall not include any residential structures (such as garages), and shall be located in the rear yard only, a minimum of 15 feet from the rear property line. In no case shall a chicken coop & pen be permitted to be located in an easement, buffer, or stormwater management area.

**Roosters:** Roosters are prohibited.

**Personal Use Only:** The use of chickens shall be for personal use only; no eggs, chicks, adults, or processed chickens shall be sold. The sale or distribution of compost using chicken manure is prohibited.

**Maintenance:** The chicken coop & pen shall remain clean and sanitary. On-site slaughter of chickens is prohibited. If a chicken dies of natural causes, it shall be placed in a plastic bag and disposed of with household waste.

**Please note: This permit does not override any HOA regulations. All applicants are required to verify and adhere to neighborhood requirements, if applicable.**

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## SECTION E PETITIONER SIGNATURE:

I/we the undersigned do hereby certify that all the information given above is true, complete, and accurate to the best of my/our knowledge and that I/we agree to abide by the Coop and Pen Maintenance requirements set forth within the Code of Ordinance of the Town of Fuquay-Varina.

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Signature

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Date

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Print Name