



Permit # _____

Planning Department
134 N Main Street
Fuquay-Varina, NC 27526
Phone (919) 552-1429
www.fuquay-varina.org

**APPLICATION FOR TEMPORARY OFF-PREMISES
SIGN PERMIT**

Applicant Name: _____

Email: _____ Phone: _____

Business Name Associated with Sign: _____

Address: _____

City: _____ State: _____ Zip: _____

Proposed Location and / or Intersection of Sign:

1. _____ 2. _____

3. _____ 4. _____

5. _____ 6. _____

7. _____ 8. _____

Temporary off-premises signs are permitted only in accordance with applicable regulations of the Town's Land Development Ordinance (LDO), Article L Signs, Section §9-1556 Temporary Sign Standards. A separate application must be submitted for each type off-premises sign requested. The sign permit is valid for one year from July 1, or the date of issuance, to June 30 of the following year.

At the time of permit issuance, an application fee of \$25 plus a \$5 fee for each additional sign, shall be due.

The following is a list of general requirements, with more specific details provided in Section 9-1556 Temporary Sign Standards of the LDO.

- Temporary off-premises signs must be located outside the public right(s)-of-way and must be five (5) feet from the back of sidewalk or 10 feet from the edge of pavement where no sidewalk exists.
- No frame, structure or device intended solely for the purpose of display of a temporary sign can be in place longer than the maximum duration of display of the temporary sign.
- Each temporary off-premises sign shall not exceed six (6) square feet in size and shall not exceed 42 inches in height, measured from the ground to the top of the sign.
- No appurtenances shall be used with or as part of a temporary off-premises sign, including but not limited to, streamers, pennants, flags, balloons, etc.
- Temporary off-premises signs shall only be displayed from 5:00 PM Friday to 9:00 AM Monday.
- No more than eight (8) temporary off-premises signs shall be permitted at any time.
- Temporary off-premises signs shall be secured to prevent creating of hazard due to high winds or storms.
- Permission will not be granted to locate signs on Town Property.

I have read the Town's Land Development Ordinance (LDO), Article L Signs, Section §9-1556 Temporary Sign Standards and will comply with the regulations contained therein. I have obtained permission from the private owner(s) to place these signs on their property. I understand any violation of the Ordinance or misrepresentation of this permit may result in the voiding of this permit. I also understand that any signs found to be in violation of the Town's regulations are subject to confiscation by Town Staff.

Signature: _____ Date: _____

TOWN USE ONLY

PLANS APPROVED FOR CONSTRUCTION

KEEP ON BUILDING SITE

The Town of Fuquay-Varina Inspections and Planning Departments have reviewed these plans but is not responsible for errors or omissions in the plans. This approval does not relieve the owner or builder from compliance with the North Carolina Building Code and Town of Fuquay-Varina zoning regulations.

Zoning _____ Date _____

Plans _____ Date _____

Site Plan _____ Date _____

Health Dept _____ Date _____

Sign Permit Fee (\$25 per sign permit): \$ _____

Additional Sign Fee (\$5 per additional sign): \$ _____

Total Permit Fee: \$ _____